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**COVER NOTE**

From:	Secretary-General of the European Commission, signed by Ms Martine DEPREZ, Director
date of receipt:	28 May 2021
To:	Mr Jeppe TRANHOLM-MIKKELSEN, Secretary-General of the Council of the European Union
No. Cion doc.:	COM(2021) 258 final ANNEX 2
Subject:	ANNEX to the REPORT FROM THE COMMISSION TO THE EUROPEAN PARLIAMENT AND THE COUNCIL on the rules adopted by the appointing authority of each institution to give effect to the Staff Regulations Implementing rules in the institutions

Delegations will find attached document COM(2021) 258 final ANNEX 2.

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EUROPEAN  
COMMISSION

Brussels, 28.5.2021  
COM(2021) 258 final

ANNEX 2

## **ANNEX**

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### **REPORT FROM THE COMMISSION TO THE EUROPEAN PARLIAMENT AND THE COUNCIL**

**on the rules adopted by the appointing authority of each institution to give effect to the  
Staff Regulations**

**Implementing rules in the institutions**

# European Parliament

## Staff Regulations

(applicable by analogy to other servants whenever the CEOS expressly provide for it)

Article	Subject Matter	Implementing rule	Entry into force	Date of expiry	Counting
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### Title I - General Provisions

1d(4)	Disability	Bureau Decision of 22 June 2005 (Code of good practice for the employment of people with disabilities)	22.06.2005		1 IR
		Internal Rules Implementing Article 1d(4) (Persons with a disability)	01.04.2015		1 IR
1e (2)	Health screening for specific staff	Decision of the Secretary-General of 22 January 2018 - Internal Rules on health screening for security, vigilance and defined-risk posts occupied by officials and other servants	01.03.2018		1 IR
2	AIPN Powers	Decision of the Bureau of 9 December 2013 delegating powers in respect of issues in connection with the implementation of the Staff Regulations	09.12.2013		1 IR
		Decision of the Bureau of 13 January 2014 on the delegation of powers of the appointing authority and the authority to conclude contracts of employment	13.01.2014		1 IR
		Decision of the Secretary General of 25 September 2017 modifying the AIPN and AHCC powers following the delegation of powers done in Article 9 (3) of the Bureau Decision of 13 January 2014 on the delegation of powers of the AIPN and AHCC	01.10.2017		1 IR
5 (4)	Types of jobs	Decision of the Secretary-General setting out the types of job covered by the various tyoes of post in Parliament's secretariat	11.12.2015		1 IR
7 (1)	Mobility	Bureau Decision of 29 March 2004 - Regulation governing mobility policy	01.05.2004	31.01.2018	1 IR
		Regulation governing staff mobility - Bureau Decision of 15 January 2018	01.02.2018		
		Practical arrangements for implementing the mobility policy - Decision of the Secretary-General of 16 February 2019	16.02.2019		1 IR
9	Reports Committee	Decision of the President of 30 September 1993	30.09.1993		1 IR

### Title II - Rights and Obligations of Officials

11-26	Code of Conduct	Bureau Decision of 7 July 2008 - Guide to the obligations of officials and other servants of the European Parliament	07.07.2008		1 IR
12a	Harassment	Internal Rules for the advisory committee on harassment and its prevention at the workplace - DV\608697 - 21 February 2006	21.02.2006		1 IR
		Internal Rules on harassment and its prevention at the workplace and on harassment complaints involving Accredited Parliamentary Assistants and Members of the European Parliament (last amended on 7 July 2015)	14.04.2014	31.08.2018	1 IR
		Bureau Decision on the functioning of the advisory committee dealing with harassment complaints concerning Members of the European Parliament and its procedures for dealing with complaints	01.09.2018		1 IR
22a - c	Whistleblowing	Decision of the Secretary-General on Internal rules implementing article 22c of the Staff Regulations	01.01.2016		1 IR
24	Requests for assistance - Harassment complaints concerning MEPs	Bureau Decision on the functioning of the advisory committee dealing with harassment complaints concerning Members of the European Parliament and its procedures for dealing with complaints	01.09.2018		1 IR
24a	Training	Internal Rules on professional training for European Parliament staff	01.01.2013		1 IR

### Title III - Career of Officials

#### Chapter 1 - Recruitment

27 - 34	Recruitment	General implementing provisions governing competitions and selection procedures, recruitment and the grading of officials and other servants of 17 October 2014	01.11.2014		1 GIP
29(2)	Recruitment of senior officials	Bureau Decision laying down the steps in the procedure for appointing senior officials (last amended on 18 February 2008)	16.05.2000		1 IR

Chapter 2 - Administrative Status					
Section 2 - Secondment					
37(a)	Secondment	Internal Rules on secondment of officials of 16 October 2014, pursuant to article 37 (a)	01.11.2014		1 IR

Section 3 - Leave on personal grounds					
40	Leave on personal grounds	Internal rules on leave on personal grounds and unpaid leave	01.11.2014		1 IR

Section 6 - Parental or Family leave					
42a	Parental leave	Decision of the Secretary-General of 4 September 2014 on General implementing provisions concerning parental leave	01.10.2014		1 GIP
42b	Family leave	Internal rules on family leave of 4 of June 2014	01.07.2014		1 IR

Chapter 3 - Reports, advancement to a higher step and promotion					
43	Annual report	General implementing provisions applicable to article 43 of the Staff Regulations of officials and article 15(2) and 87(1) of the Conditions of employment of other servants (staff reports),	01.11.2014		1 GIP
		Internal Rules governing application of the General implementing provisions applicable to article 43 of the Staff Regulations of officials and article 15(2) and 87(1) of the Conditions of employment of other servants (staff reports)	01.11.2014		1 IR
		General implementing provisions governing the staff reports procedure applicable to senior management pursuant to article 43 of the staff regulations and article 15(2) of the conditions of employment of other servants	27.02.2015		1 GIP
44(2) - 46	Confirmation in management posts	Internal Rules confirming the appointments of head of units, directors and directors-general (last amended on 18 July 2014)	07.07.2008		1 IR
45	Promotion	Internal rules on advisory promotions committees	18.07.2014		1 IR
		Internal rules on the award of merit points and promotion	20.06.2014	20.12.2017	1 IR
		Internal rules on the award of merit points and promotions	20.12.2017		
		Decision of the Secretary-General of 20 June 2014 on Policy on promotions and career progression	20.06.2014		1 IR
45a	Certification	General implementing provisions relating to the certificate procedure (article 45a of the Staff Regulations) (last amended on 7 July 2008)	26.09.2005		1 GIP

Chapter 4 - Termination of Service					
Section 4 - Procedures dealing with incompetence					
51	Professional incompetence	Internal rules on implementing article 51 of the Staff regulations	01.01.2016		1 IR

Title IV - Working conditions of officials					
Chapter 1 - Hours of work					
55	Working conditions of interpreters	Provisions applicable to Staff Interpreters and Conference Interpreting Agents in the European Parliament - Decision of the Secretary-General of 19 July 2018	08.09.2018		1 IR
55	Teleworking	Decision of the Secretary-General on occasional teleworking in the European Parliament	31.10.2016	31.10.2019	1 IR
		Decision of the Secretary-General on teleworking in the European Parliament	01.11.2019		
		Decision of the Secretary-General concerning the teleworking scheme for linguists working in the translation directorate	10.02.2009		1 IR
55a + Annex IV a	Part time work	Decision of the Secretary-General of 4 June 2014 on Internal rules on part-time working	01.07.2014		1 IR
56 + Annex VI	Overtime	Internal rules on overtime	01.01.2014		1 IR

Chapter 2 - Leave					
57 + Annex V	Annual Leave and Special leave	Internal rules governing leave	01.01.2014		1 IR
58	Maternity leave	Internal rules governing leave	05.09.2014		1 IR
59-60	Sick leave	Internal rules on medical examinations in connection with absence from work on medical grounds and periodic medical examinations of persons claiming the invalidity allowance	12.09.2014		1 IR

Title V + Annex VII - Emoluments and social security for officials					
Chapter 1 - Remuneration and expenses					
Annex VII - Remuneration and reimbursement of expenses					
Section 1 - Family allowances					
67 - 68 + Annex VII (Art 1 - 3)	Family allowances	General implementing provisions concerning family allowances	01.05.2004		1 GIP
67 - 68 + Annex VII (Art 1(2)(d))	Household allowance by special decision	General implementing provisions on granting the household allowance by special decision	01.05.2004		1 GIP
67 - 68 + Annex VII (Art 2(4))	Person treated as dependent child	General implementing provisions relating to persons treated as dependent children	01.05.2004		1 GIP
67 - 68 + Annex VII (article 3)	Education allowance	General implementing provisions concerning the granting of the education allowance	01.12.2016		1 GIP

Section 3 - Reimbursement of expenses					
71 + Annex VII (Art 7- 8)	Travel expenses	General implementing provisions on the payment of annual travel expenses	01.01.2014		1 GIP
71 + Annex VII (Art 8)	Place of origin	General implementing provisions for determining or changing place of origin	01.01.2014		1 GIP
71 + Annex VII (Art 9)	Removal expenses	General implementing provisions on the reimbursement of removal expenses	01.01.2014		1 GIP
		General implementing provisions concerning reimbursement of mission and duty travel expenses	10.09.2009		1 GIP
71 + Annex VII (Art 11 -13a)	Mission and duty travel expenses	Internal rules governing missions and duty travel by officials and other servants of the European Parliament (Decision of the Secretary-General of 10/09/2009)	01.01.2010	31.08.2018	1 IR
		Internal rules governing missions and duty travel by officials and other servants of the European Parliament (Decision of the Secretary-General of 20/07/2018)	01.09.2018		

Chapter 2 - Social Security benefits					
Art 76	Financial assistance	Internal rules on the application of Article 76 of the staff regulations on financial assistance for officials and other staff in a particularly difficult financial position	01.12.2016		1 IR

Chapter 3 + Annex VIII - Pensions and invalidity allowance					
77+Annex VIII (Art 11 - 12)	Transfer of pension rights	General implementing provisions for the transfer of pension rights,	01.08.2011		1 GIP
Art 73 and 78 + Annex VIII	Invalidity allowance	Internal rules on the procedure for convening the invalidity committee	24.09.2010		1 IR

Title VI - Disciplinary measures					
86 + Annex IX	Disciplinary proceedings and administrative investigations	Decision of the Secretary-General of 18 May 2004 on General implementing provisions governing disciplinary proceedings and administrative investigations	01.05.2004		1 GIP
86 + Annex IX	Investigations concerning EPSO selection boards	Decision of the Secretary-General of 25 April 2006	25.04.2006		1 IR

# Conditions of Employment of Other Servants

Article	Subject matter	Implementing rule	Entry into force	Date of expiry	Counting
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## Title II - Temporary Staff

8 + 12(5)	<b>General policy for the engagement of Temporary staff</b>	General implementing provisions governing competitions and selection procedures, recruitment and the grading of officials and other servants of 17 October 2014	01.11.2014		<b>1 GIP</b>
10	<b>Reclassification of Temporary staff</b>	Internal rules on the reclassification of temporary staff employed under article 2(a) of the conditions of employment of others servants	21.10.2014		<b>1 IR</b>

## Chapter 3 - Conditions of engagement

17 + 91	<b>Maternity leave and maternity pay</b>	Internal rules governing leave	01.01.2014		<b>1 IR</b>
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## Title IV - Contract staff

### Chapter 1 - General provisions

79(2)	<b>Use of Contract Staff</b>	General implementing provisions governing competitions and selection procedures, recruitment and the grading of officials and other servants of 17 October 2014	01.11.2014		<b>0</b>
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### Chapter 3 - Conditions of engagement

82	<b>Recruitment procedures for Contract Staff</b>	General implementing provisions governing competitions and selection procedures, recruitment and the grading of officials and other servants of 17 October 2014	01.11.2014		<b>0</b>
86	<b>Grading upon recruitment</b>	General implementing provisions governing competitions and selection procedures, recruitment and the grading of officials and other servants of 17 October 2014	01.11.2014		<b>0</b>

### Chapter 4 - Special provisions for members of the contract staff referred to Article 3a

87	<b>Appraisal of Contract Staff</b>	General implementing provisions applicable to article 43 of the Staff Regulations of officials and article 15(2) and 87(1) of the Conditions of employment of other servants (staff reports)	01.11.2014		<b>1 GIP</b>
		Internal Rules governing application of the General implementing provisions applicable to article 43 of the Staff Regulations of officials and article 15(2) and 87(1) of the Conditions of employment of other servants (staff reports)	01.11.2014		<b>1 IR</b>

### Chapter 5 - Special provisions for members of the contract staff referred to Article 3b

90	<b>Auxiliary Conference interpreters</b>	Decision of the Bureau of 15 December 2008. EP rules applicable to conference interpreters recruited under Article 90 CEOS	01.02.2009		<b>1 IR</b>
90	<b>Working conditions of interpreters</b>	Provisions applicable to Staff Interpreters and Conference Interpreting Agents in the European Parliament - Decision of the Secretary-General of 19 July 2018	08.09.2018		<b>1 IR</b>

## Title VII - Parliamentary assistants

125 - 139	<b>Implementing measures for Title VII</b>	Implementing measures for title VII of the conditions of employment of other servants of the European Union (last amended by Bureau Decision of 2 October 2017)	14.05.2014		<b>1 IR</b>
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<h1>Council</h1>					
<h2>Staff Regulations</h2> <p>(applicable by analogy to other servants whenever the CEOS expressly provide for it)</p>					
Article	Subject Matter	Implementing rule	Entry into force	Date of expiry	Counting

Title I - General Provisions					
1d(4)	Disability	Council decision of 29 April 2004 adopting the general implementing provisions for Article 1e(4) of the Staff Regulations	01.05.2004	15.4.2019	1 GIP
		Decision no 12/2019 implementing Article 1d(4) of the Staff Regulations as regards reasonable accommodation arrangements for persons with disabilities and establishing the procedures for the handling of requests	15.4.2019		
1e(2)	Health and safety	Decision no 61/16 updating the role and tasks of the joint committee on improving health and safety at work updating the role and tasks of the joint committee on improving health and safety at work	01.01.2017		1 IR
2	AIPN Powers	Council Decision 2013/811/EU determining for the General Secretariat of the Council the Appointing Authority and the Authority empowered to conclude contracts of employment	17.12.2013	06.02.2017	1 IR
		Council Decision (EU) 2017/262 of 6 February 2017 determining, for the General Secretariat of the Council, the appointing authority and the authority empowered to conclude contracts of employment, and repealing Decision 2013/811/EU	06.02.2017		
		Decision no 22/14 of the Secretary-General delegating his power of decision to the Director-General for Administration and authorising the latter to delegate his power of signature with respect to officials of the AST and AST/SC function groups and other servants	30.04.2014	02.05.2017	1 IR
		Decision no 23/14 of the Secretary-General delegating power of signature to the Director-General for Administration and authorising the latter to subdelegate power of signature with respect to AD function group officials, the appointment and termination of service of AST and AST/SC function group officials and the engagement of other servants	30.04.2014	02.05.2017	
		Decision No 16/2017 of the Secretary-General of the Council delegating the powers of decision and the power to sign concerning the application of the Staff Regulations of Officials of the European Union and the Conditions of Employment of Other Servants, and repealing DE 22/14 and DE 23/14	02.05.2017		
		Decision n° 46/14 by which the Director-General for Administration delegates his power of signature for acts in respect of which he has been delegated the power of decision under Decision 22/14 and subdelegates his power of signature for acts in respect of which he has been delegated the power of signature under Decision 23/14	31.07.2014	02.05.2017	1 IR
		Decision No 27/17 of the Director-General for administration delegating the power of signature for acts covered in the delegation of the powers of decision and the power to sign under Decision No 16/2017 of the Secretary-General, and repealing DE 46/2014	02.05.2017	19/07/2017	
		Decision no 35/17 of the Director-General for administration delegating the power of signature for acts covered in the delegation of the powers of decision and the power to sign under decision no 16/2017 of the secretary-general, and repealing DE 27/2017	19.07.2017	05.06.2018	
		Decision No 25/18 of the Director-General for administration delegating the power of signature for acts covered in the delegation of the powers of decision and the power to sign under decision no 16/2017 of the Secretary-General, and repealing DE 35/2017	05.06.2018	14.09.2018	
		Decision No 39/18 of the Director-General for organisational development and services delegating the power of signature for acts covered in the delegation of the powers of decision and the power to sign under Decision No 16/2017 of the Secretary-General, and repealing DE 25/18	14.09.2018		
		Decision of the Secretary-General No 72/2014 on the delegation of powers conferred on the Appointing Authority/AECE in respect of the establishment of the rights set out in Title 3 of the service level agreement concerning collaboration between the Council of the European Union and the European Commission in the establishment and administration of pension rights	01.01.2015		1 IR

5 + Annex I	Types of posts and post titles	Decision no 47/2015 of the Secretary-General of the Council on the delegation of powers conferred on the Appointing Authority/Authority Empowered to Conclude Contracts of Employment for the establishment of the entitlements relating to the annual update of salaries and pensions, correction coefficients, allowances, and rebates for officials and other servants of the European Council and of the Council	27.07.2015		1 IR
		Decision 24/16 on types of posts and post titles	01.07.2016	16.11.2017	1 IR
		Decision no 45/17 of the Secretary-General of the Council of the European Union on types of post and post titles, and repealing DE 24/16	16.11.2017		
5 + Annex I and Annex XIII (article 30 - 31)	Assignment of officials holding special responsibilities to "Head of unit or equivalent" or "Adviser or equivalent" before 31 December 2015	Decision 6/14 on the assignment of officials AD 9-14 holding special responsibilities to the type of post "Head of Unit or equivalent" or "Adviser or equivalent" before 31/12/2015 (last amended by Decision 34/14 amending the organization chart of management posts and administrative entities and making appointments to management, adviser and/or head of unit equivalent positions)	01.01.2014		1 IR
7	Transfer	Decision 101/2011 on mobility procedures (last amended by Decision 21/15 of 27 March 2016)	01.08.2011	12.07.2017	1 IR
		Decision no 36/2017 of the Secretary-General of the Council of the European Union on mobility in the General Secretariat of the Council, and repealing DE 101/2011 and DE 21/2015	12.07.2017		

Title II - Rights and Obligations of Officials					
11-21	Ethics and Integrity	Decision 61/2015 on outside activities and assignments replaces provisions of Staff Note 124/2000 and Staff Note 99/1998 on outside activities, and replaces DE 34/13 on favours and gifts	16.11.2015		1 IR
12a	Harassment	Decision 15/2015 concerning psychological and sexual harassment at work	01.05.2015		1 IR
11, 11a, 12, 12b, 15, 16, 17, 17 a, 19, 55, Article 3 of Annex IVa, Article 13(2) of Annex VIII, CEOS Articles 11, 16, 81, 91	Outside activities	Decision 61/2015 on outside activities and assignments replaces provisions of Staff Note 124/2000 and Staff Note 99/1998 on outside activities, and replaces DE 34/13 on favours and gifts	16.11.2015		0
22a -c	Whistleblowing	Decision 03/2016 adopting internal rules for reporting serious irregularities - Procedures for the implementation of Articles 22a, 22b and 22c of the Staff Regulations and 66.8 of the Financial Regulation	29.02.2016		1 IR

Title III - Career of Officials					
Chapter 1 - Recruitment					
27-34	Recruitment	Decision 18/2015 adopting general implementing provisions on the criteria applicable to classification in step upon recruitment of officials or engagement of temporary staff, and repealing Council Decision of 29.04.2004	25.03.2015		1 GIP

Chapter 2 - Administrative Status					
Section 3 - Leave on personal grounds					
40	Leave on personal grounds	Decision 9/2014 on leave on personal grounds	01.01.2014		1 IR
		Internal Directive no 44/2016 on reinstatement following a period of leave on personal grounds (in the case of an official who is ill when the leave on personal grounds ends)	01.07.2017		1 IR
Section 6 - Parental or Family leave or Leave in the interests of the service					
42a	Parental leave	General Implementing provisions on parental leave	01.01.2014		1 GIP
42c	Leave in the interests of the service	Staff Note 71/2015 of 23.10.2015 provides information on the implementation of the new provisions in the Staff Regulations on leave in the interests of the service	23.10.2015		1 IR



### Chapter 3 - Reports, advancement to a higher step and promotion

43	Annual report	Council Decision laying down the general implementing provisions for the application of Article 43 of the Staff Regulations of Officials, on periodical report, published as Annex I to CP 99/89 of 28.07.1989 about general instructions on the preparation of staff reports	19.10.1981		1 GIP
45	Promotion	Decision no 33/14amending decision No 194/83 on Advisory Committees on Promotion within the General Secretariat of the Council	30.04.2014		1 IR
45a	Certification	Decision 62/2015 adopting general implementing provisions on certification pursuant to Article 45a	16.12.2015	16.10.2017	1 GIP
		Decision n° 34/2017 adopting general implementing provisions on certification pursuant to article 45a of the staff regulations, and repealing DE 62/2015	16.10.2017		
		Decision 49/2013 concerning the number of officials authorised to follow the training programme for the purposes of the certification procedure under the 2013 exercise	29.10.2013		1 IR
		Decision 63/2014 concerning the number of officials authorised to follow the training programme for the purposes of the certification procedure under the 2014 exercise	01.12.2014		1 IR
		Decision 64/2014 concerning the criteria for the ranking of applicants for the purpose of the certification procedure	01.12.2014		1 IR

### Chapter 4 - Termination of Service

#### Section 4 - Procedures dealing with incompetence

51	Incompetence	Decision 46/2015 on the procedure of identifying, dealing with and remedying cases of professional incompetence	29.07.2015		1 IR
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## Title IV - Working conditions of officials

### Chapter 1 - Hours of work

55	Working-time	Decision 2/2014 laying down provisions applicable to flexitime at the General Secretariat of the Council	01.01.2014	19.09.2017	1 IR
		Decision no 42/2017 on working time, repealing DEs 2/2014, 3/2014, 7/2017, 8/2017	19.09.2017	01.01.2019	
		Decision no 50/2018 on working time, and repealing DE 42/2017	01.01.2019		
55a + Annex IV a	Part time work	Decision 14/2014 on part time work of 1 January 2014 (Article 55a of the staff regulations and Annex IV a)	01.01.2014		1 IR
		Decision no 42/2017 on working time, repealing DEs 2/2014, 3/2014, 7/2017, 8/2017	19.09.2017	01.01.2019	0
		Decision no 50/2018 on working time, and repealing DE 42/2017	01.01.2019		
	Teleworking	Decisions 44/2012, 145/2012, 146/2012, 147/2012, 12/2013, 1/2016 on teleworking	2012-2016	01.01.2017	1 IR
		Decision no 59/2016 on teleworking, and repealing DEs 144/2012, 145/2012, 146/2012, 147/2012, 12/2013 and 1/2016	01.01.2017		
56 + Annex VI	Overtime	Decision no 3/2014 laying down provisions applicable to the timetable, overtime and time off for health reasons concerning work at the place of employment of staff to whom DE 2/2014 does not apply	01.01.2014		1 IR
		Decision no 4/2014 laying down provisions applicable to overtime and time off for health reasons in the context of missions for staff to whom DE 2/2014 applies	01.01.2014	03.04.2017	1 IR
		Decision no 7/2017 laying down provisions relating to overtime and time off for health reasons in the context of missions for staff to whom DE 2/2014 applies, and replacing DE 4/2014	03.04.2017	01.10.2017	
		Decision no 5/2014 laying down provisions applicable to overtime and time off for health reasons in the context of missions for staff to whom DE 2/2014 does not apply	01.01.2014	03.04.2017	
		Decision no 8/2017 laying down provisions relating to overtime and time off for health reasons in the context of missions for staff to whom DE 2/2014 does not apply, and replacing DE 5/2014	03.04.2017	01.10.2017	

		Decision no 42/2017 on working time, and repealing DEs 7/2017 and 8/2017	01.10.2017	01.01.2019	
		Decision no 50/2018 on working time, and repealing DE 42/2017	01.01.2019		
		Decision no 49/10 (regarding the fixed monthly allowance for overtime for 5 secretaries to SG/HR and 2 secretaries to CAB SG adjoint)	01.12.2009	15.05.2017	1 IR
		Decision of the Deputy Secretary-General of 15 June 2006 (regarding the fixed monthly allowance for overtime for the close protection team of the President of the European Council within the Security Office)	01.04.2006	15.05.2017	
		Decision of the Deputy Secretary-General of 26 June 2006 (regarding of the fixed monthly allowance for overtime for drivers of the General Secretariat of the Council)	01.04.2006	15.05.2017	
		Decision no 26/2017 laying down provisions governing the granting of the fixed monthly allowance for overtime for secretaries in the private offices of the President of the European Council and the Secretary-General of the Council; for the close protection team of the President of the European Council within the Security Office; and for drivers of the General Secretariat of the Council, and repealing DE 49/10, Decision of the Deputy Secretary-General of 15 June 2006, and Decision of the Deputy Secretary-General of 26 June 2006	15.05.2017		

Chapter 2 - Leave					
57 + Annex V	Annual Leave and Special leave	Decision 1/2014 laying down rules for the application of the provisions of the SR in relation to leave for officials in active employment within the General Secretariat of the Council	01.01.2014		1 IR
58	Maternity leave	Decision 1/2014 laying down rules for the application of the provisions of the SR in relation to leave for officials in active employment within the General Secretariat of the Council	01.01.2014		0
59(6)	Annual medical visit	Decision 43/2015 relating to the determination of the maximum reimbursement amount for practitioner's fees relating to the annual medical check-up for 2015	08.07.2015		1 IR

Title V + Annex VII - Emoluments and social security for officials					
Chapter 1 - Remuneration and expenses					
Annex VII - Remuneration and reimbursement of expenses					
Section 1 - Family allowances					
67 - 68 + Annex VII (Art 1 - 3)	Family allowance	Council Decision adopting general implementing provisions for Articles 67 and 68 of the Staff Regulations of officials of the European Communities and Articles 1, 2 and 3 of Annex VII thereto	01.05.2004		1 GIP
67 - 68 + Annex VII (Art 1(2)(d))	Household allowance by special decision	Council Decision adopting the general implementing provisions concerning the granting of the household allowance by special decision	01.05.2004		1 GIP
		Internal Directive No 65/2014 on household allowance - definition of legal separation (Article 1(2)(b) of Annex VII to the Staff Regulations)	01.12.2014		1 IR
		Internal Directive No 66/2014 on change in conditions of access to marriage for same-sex couples	02.12.2014		1 IR
67 - 68 + Annex VII (Art 2(4))	Person treated as dependent child	Council Decision of 29 April 2004 adopting the general implementing provisions concerning a person treated as a dependent child (Article 2(4) of Annex VII to the Staff Regulations) (published as Annex III to Staff Note 80/2004 on 07.06.2004)	01.05.2004		1 GIP
		Internal Directive No 37/2014 on the double dependent child allowance for a child whose maintenance involves heavy expenditure by reason of a disability or a long-term illness (Article 67(3) of the Staff Regulations)	01.01.2014		1 IR

		Internal Directive No 9/2015 on the extension of the dependent child allowance (Article 2(5) of Annex VII to the Staff Regulations) – Concept of a child's inability to earn a living because of serious illness or invalidity. Income threshold above which a child is no longer to be regarded as dependent on his/her parent (official or other staff member)	01.03.2015		1 IR
		Internal Directive No 46/2016 on the concept of actual maintenance of a dependent child of an official/staff member within the meaning of the Staff Regulations (Article 2(2) of Annex VII to the Staff Regulations)	01.01.2017		1 IR
67 - 68 + Annex VII (Art 3)	Education allowance	Decision 13/2014 adopting general implementing provisions for granting of the education allowance	01.01.2014		1 GIP
		Internal Directive no 24/2017 on the calculation of the distance between the place of employment and a European school or educational establishment, as provided for in Article 3 of Annex VII to the Staff Regulations	01.09.2017		1 IR

Section 3 - Reimbursement of expenses					
71 + Annex VII (Art 7 - 8)	Travel expenses	Decision 12/2014 adopting general implementing provisions on travel expenses from the place of employment to the place of origin	01.01.2014		1 GIP
71+Annex VII (Art 8)	Place of origin	Decision 10/2014 adopting general implementing provisions on determining the place of origin	01.01.2014		1 GIP
		Decision n° 32/2019 on determining the place of origin (Article 7(4) of Annex VII to the Staff Regulations), and repealing DE 10/2014	18.07.2019		1 IR
71+Annex VII (Art 9)	Removal expenses	Decision 8/2014 adopting general implementing provisions on reimbursement of removal expenses	01.01.2014	18.07.2019	1 GIP
		Decision n° 38/2019 adopting general implementing provisions on removal expenses (Article 9 of Annex VII to the Staff Regulations), and repealing DE 8/2014	18.07.2019		
71+Annex VII (Art 11 - 13a)	Mission and duty travel expenses	Decision 57/2015 - General implementing provisions adopting the Mission Guide for officials and other staff	01.01.2016	01.04.2019	1 GIP
		Decision no 13/2019 on the general implementing provisions adopting the Guide to missions and authorised travel for officials and other staff of the General Secretariat of the Council and other persons treated as such, and repealing DE 57/2015	01.04.2019		

Chapter 3 + Annex VIII - Pensions and invalidity allowance					
77+Annex VIII (Art 11 - 12)	Transfer of pension rights	General implementing provisions for articles 11 and 12 of annex VIII relating to the transfer of pension rights	01.12.2011		1 GIP

Conditions of Employment of Other Servants					
Article	Subject matter	Implementing rule	Entry into force	Date of expiry	Counting
Title II - Temporary Staff					
Chapter 3 - Conditions of engagement					
17 + 91	Maternity leave and maternity pay	Decision 15/2014 on maternity leave and pay for women whose maternity leave begins before the end of their contract	01.01.2014		1 IR

Title IV - Contract Staff					
Chapter 1 - General provisions					
79(2)	Use of Contract Staff	Decision 7/14 adopting General implementing provisions on the procedures governing the engagement and the use of contract staff, and repealing DE of 16 June 2011 (published as Annex to CP 61/11 of 23.06.2011)	01.01.2014		1 GIP

Chapter 3 - Conditions of engagement					
82	<b>Recruitment procedures for Contract Staff</b>	Decision 7/14 adopting General implementing provisions on the procedures governing the engagement and the use of contract staff, and repealing DE of 16 June 2011 (published as Annex to CP 61/11 of 23.06.2011)	01.01.2014		0
86	<b>Grading upon recruitment</b>	Decision 7/14 adopting General implementing provisions on the procedures governing the engagement and the use of contract staff, and repealing DE of 16 June 2011 (published as Annex to CP 61/11 of 23.06.2011)	01.01.2014		0

Chapter 4 - Special provisions for members of the contract staff referred to Article 3a					
87	<b>Classification of Contract staff</b>	Decision 55/2014 concerning the classification of contract staff in the next higher grade in the same function group	24.10.2014	21.05.2019	1 IR
		Decision no 30/2019 concerning the classification of contract staff in the next higher grade in the same function group, and repealing DE 55/2014	21.05.2019		

# EUROPEAN COMMISSION

## Staff Regulations

(applicable by analogy to other servants whenever the CEOS expressly provide for it)

Article	Subject Matter	Implementing rule	Entry into force	Date of expiry	Counting
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### Title I - General Provisions

1d(4)	Disability	C(1998)2765/1 - Code of Good Practice for the Employment of People with Disabilities (last amended by Commission decision C(2003) 4362)	15.09.1998		1 IR
		C(2004)1318 Commission Decision implementing article 1d (4) of the staff regulations	01.05.2004		1 IR
1e(1)	Measures of social nature	C(2013)4876 of Commission Decision of 7.8.2013 on the guidelines for assistance with home care or care for a sick child	09.08.2013		1 IR
1e(2)	Health and safety	C(2003)1670/3 Commission Decision on the protection of staff against the effects of tobacco smoke in Commission buildings	01.05.2004		1 IR
		C(2006)1623 Commission Decision establishing a harmonized policy for health and safety at work for all commission staff	26.04.2006		1 IR
2	AIPN Powers	C(2013)3288 Commission Decision on the exercise of powers conferred by the Staff Regulations on the appointing authority (AIPN) and by the Conditions of Employment of Other Servants on the authority empowered to conclude contracts of employment (AHCC) (last amended by C(2016)1881 final) (last amended by C(2019)9435 final of 23.12.2019)	09.10.2013		1 IR
5 + Annex I	Types of posts and post titles	C(2013)8979 - Commission Decision on types of post and post titles	01.01.2014		1 IR
		C(2016) 3214 final concerning the function of adviser	08.06.2016		1 IR
5 + Annex I and Annex XIII (article 30 - 31)	Assignment of officials holding special responsibilities to "Head of unit or equivalent" or "Adviser or equivalent" before 31 December 2015	C(2013)8979 - Commission Decision on types of post and post titles	01.01.2014		0
		C(2008)3983 - Commission decision on establishing Rules on the rotation of officials in Representations	31.07.2008		1 IR
7 + Annex X (Article 2)	Transfer	C(2009)7839 final laying down implementing rules as regards temporary occupation of management posts	20.10.2009		1 IR
		C(2019) 8633 – Commission Decision laying down detailed implementing rules on periodic transfers of officials serving in delegations by specific procedure (mobility procedure)	29.11.2019		1 IR
		Rules laying down the composition and operation of the Staff Committee of 22/10/1997	23.12.1997		1 IR
9	Committees	C(2011)3588 final on the human and financial resources to the Staff Committee of the European Commission	27.05.2011		1 IR
		C(2005)2665 on improving social dialogue in the Commission through Joint Committees	15.07.2005		1 IR

## Title II - Rights and Obligations of Officials

11-21	Ethics and Integrity	Administrative Notice 24-2016 - Guidelines for staff on the use of the Commission information and communication technology services	18.05.2016		1 IR
		Administrative Notice 34-2011 - Guidelines on social media for all staff	19.08.2011		1 IR
		Administrative Notice 7-2012 - Guidelines on Gifts and Hospitality	20.04.2012		1 IR
12a	Harassment	C(2006)1624/3 Commission Decision on the European Commission policy on protecting the dignity of the person and preventing psychological harassment and sexual harassment	27.04.2006		1 IR
12b - 16 - 17	Outside activities	C(2013)9037 Commission Decision on outside activities and assignments	01.01.2014	29.06.2018	1 IR
		C(2018)4048 final on outside activities and assignments and on occupational activities after leaving the Service	29.06.2018		
22	Financial responsibility	SEC(2004)730/5 Guidelines for applying Article 22 of the Staff Regulations (Financial liability of officials)	09.06.2004		1 IR
22 a-c	Whistleblowing	Administrative Notice 16-2013 - Communication from Vice-President Šefčovič to the Commission on Guidelines on Whistleblowing	06.12.2012		1 IR
24a	Training	C(2016) 3827 - Commission Decision repealing existing rules on learning and development	24.06.2016		1 IR
		C(2016) 3829 final - Communication to the Commission on Learning and Development Strategy of the European Commission and the implementing Decision C(2016)3828 final and the Decision of 24/06/2016 on rules on access to training, in implementation of the learning and development strategy of the European Commission	24.06.2016		1 IR
		C(2016)3855 final - Commission Decision on training on the own initiative of the member of staff	24.06.2016		1 IR

## Title III - Career of Officials

### Chapter 1 - Recruitment

27-34	Recruitment	C(2013)8970 Commission Decision laying down general implementing provisions concerning the criteria applicable to classification in step on appointment or engagement	01.01.2014		1 GIP
29	Appointment of Senior officials	Guidelines for Commission services on appointment procedures for senior officials	01.10.2008		1 IR
		C (2007) 380 - Commission Decision laying down the Rules of procedure for the Consultative Committee on Appointments (CCA)	07.02.2007		1 IR
	Middle management	C(2016)3288 final Commission Decision on middle management staff	16.06.2016		1 IR
38	Secondment	SEC (2002) 146 Guidelines on Mobility (as amended by C(2003) 3985 - Modification of the guidelines on mobility)	12.02.2002		1 IR
		C(2013) 5554 final on Guidelines on External Mobility	03.09.2013		1 IR
		C(2013) 5555 final on Administrative Aspects of External Mobility	03.09.2013		1 IR

Chapter 2 - Administrative Status					
Section 3 - Leave on personal grounds					
40	Leave on personal grounds	C(2013)9054 Commission Decision on measures concerning leave on personal grounds for officials and unpaid leave for temporary and contract staff of the European Union	01.01.2014		1 IR

Section 6 - Parental or family leave					
42a	Parental leave	C(2010)7572 Commission Decision on the general provisions for implementing Article 42a of the Staff Regulations concerning parental leave	01.01.2011		1 GIP
42b	Family leave	C(2010)7494 Commission Decision on Article 42b of the Staff Regulations concerning family leave	01.01.2011		1 IR

Chapter 3 - Reports, advancement to a higher step and promotion					
43 - 44(1)	Annual report	C(2013)8985 Commission Decision laying down general provisions for implementing Article 43 of the Staff Regulations and implementing the first paragraph of Article 44 of the Staff Regulations (last amended by Decision C(2016) 7270)	01.01.2014		1 GIP
44(1)	Advancement in step	C(2014)2226 Commission Decision on general provisions for implementing Article 87(1) of the Conditions of Employment of Other Servants of the European Union and implementing the first paragraph of Article 44 of the Staff Regulations	07.04.2014		0
44(2) - 46	Confirmation in management post	C(2004) 1891 - Commission decision on the application of Articles 44(2) and 46 of the Staff Regulations and in Article 7(4) of Annex XIII to the Staff Regulations	19.05.2004		1 IR
45	Promotion	C(2013)8968 Commission Decision laying down general provisions for implementing Article 45 of the Staff Regulations	01.01.2014		1 GIP
45a	Certification	C(2013)6859 Commission Decision of 22.10.2013 on general provisions for implementing Article 45a of the Staff Regulations	29.10.2013		1 GIP

Chapter 4 - Termination of Service					
Section 4 - Procedures dealing with incompetence					
51	Professional incompetence	C(2004)1597/7 Commission Decision on maintaining individual professional standards	01.05.2004		1 IR
		C(2019)6855 final on procedures for dealing with professional incompetence	04.10.2019		

Section 6 - Honorary rank					
54	Honorary rank	C(2012)3192 Commission Decision on the granting of honorary ranks	07.06.2012		1 IR

TITLE IV - Working conditions of officials					
Chapter 1 - Hours of work					
55	Working time	C(2014)2502 Commission Decision on Working Time	01.06.2014		1 IR
55	Telework	C(2015)9151 final - Commission Decision on the implementation of telework in Commission Departments	01.01.2016		1 IR
55a + Annex IV a	Part time work	C(2015)9720 final - Commission Decision on Article 55a of the Staff Regulations and Annex IVa thereto concerning part-time work	09.01.2016		1 IR
55b	Job-Sharing	C(2004) 1314 Commission Decision on Article 55b of the Staff regulations concerning job-sharing	01.05.2004		1 IR

56	Overtime	C(2004) 1318/5 Commission Decision on the duties of Commission drivers (last amended by C(2019) 7822 final of 30.10.2019)	01.05.2004		1 IR
		C(1986)0905/6 - Commission decision on overtimes of officials and agents C from the Cabinets	01.05.1985		1 IR

Chapter 2 - Leave					
57 + Annex V	Annual Leave and Special leave	C(2013)9051 Commission Decision on leave	01.01.2014		1 IR
		C(2013) 9035 final on home leave for officials, temporary agents and contract agents posted in third countries (second paragraph of Article 7 Annex V to the Staff Regulations)	01.01.2014		1 IR
58	Maternity leave	C(2013)9051 Commission Decision on leave	01.01.2014		0
59-60	Sick leave	C(2004)1597/11 Commission Decision introducing implementing provisions on absences as a result of sickness or accident	01.05.2004		1 IR

Title V + Annex VII - Emoluments and social security for officials					
Chapter 1 - Remuneration and expenses					
Annex VII - Remuneration and reimbursement of expenses					
Section 1 - Family allowances					
67 - 68 + Annex VII (article 1-3)	Family allowances	C(2004)1364/4 Commission Decision - General Implementing Provisions for giving effect to articles 67 and 68 of the Staff Regulations and articles 1, 2 and 3 of Annex VII thereto	01.05.2004		1 GIP
67 - 68 + Annex VII (Art 1(2)(d))	Household allowance by special decision	C(2004)1364/1 - General implementing provisions on granting the household allowance by special decision	16.04.2004		1 GIP
67 - 68 + Annex VII (article 2(4))	Person treated as dependent child	C(2004)1364/2 - Commission Decision on General implementing provisions concerning persons to be treated as dependent children (Article 2(4) of Annex VII to the Staff Regulations)	01.06.2004		1 GIP
67 - 68 + Annex VII (article 3)	Education allowance	C(2013)8971 Commission Decision on general implementing provisions on granting the education allowance (Article 3 of Annex VII to the Staff Regulations)	01.01.2014		1 GIP

Section 3 - Reimbursement of expenses					
71 + Annex VII (Art 7 - 8)	Travel expenses	C(2013)8987 Commission Decision laying down general provisions giving effect to Article 8 of Annex VII to the Staff Regulations	01.01.2014		1 GIP
71 + Annex VII (Art 8)	Place of origin	C(2013)8982 Commission Decision laying down general implementing provisions to Article 7(4) of Annex VII to the Staff Regulations on determining the place of origin	01.01.2014		1 GIP
71+Annex VII (Art 7- 9 and Art 11- 13a)	Removal expenses	C(2013) 9040 final on General implementing Provisions on removal expenses	01.01.2014		1 GIP
71+ Annex VII (Art 11-13a)	Mission and duty travel expenses	C(2002)98 fixing the rates of the daily subsistence allowance and the ceilings for the reimbursement of hotel expenses for missions outside the EU	24.01.2002		1 IR
		C(2008)6215 - General implementing provisions adopting the Guide to missions	01.01.2009	28.09.2017	1 GIP
		C(2017)5323 final on the general provisions for implementing Articles 11, 12 and 13 of Annex VII to the Staff Regulations of Officials (mission expenses) and on authorised travel – Guide to missions and authorised travel	28.09.2017		

Chapter 2 - Social Security benefits					
72	Reimbursement of medical expenses	C(2007)3195 Commission Decision laying down general implementing provisions for the reimbursement of medical expenses last amended by C(2019) 2084 final of 25.03.2019)	01.07.2007		1 GIP



76	<b>Welfare grants and loans</b>	C(2008)6610 final final on the reorganisation of the Joint Advisory Committee on Welfare Grants and Loans (CCOPS) – formerly the Advisory Committee on Welfare Grants and Loans – and the revision of the rules on the conditions and procedures for awarding such exceptional assistance	12.11.2008		<b>1 IR</b>
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<b>Chapter 3 + Annex VIII - Pensions and invalidity allowance</b>					
77+Annex VIII (Art 4)	<b>Calculation of pension rights</b>	C(2004)1364 Commission Decision on General implementing provisions for Article 4 of Annex VIII to the Staff Regulations concerning the taking into account, for purposes of calculating pension rights, of periods of activity previously completed by staff before they resume active employment	01.05.2004		<b>1 GIP</b>
77 + Annex VIII (Art 9)	<b>Early retirement</b>	C(2004)1588 final/5 Commission Decision on General implementing provisions on the early retirement of officials and temporary agents without reduction of pension rights (last amended by C(2006)3581 of 10.08.2006)	01.05.2004		<b>1 GIP</b>
77+Annex VIII (Art 11 - 12)	<b>Transfer of pension rights</b>	C(2004)1588 final/2 on General implementing provisions for Article 26 of Annex XIII to the Staff Regulations on transferring pension rights	01.05.2004		<b>1 GIP</b>
		C(2011)1278 final on the General implementing provisions for Article 11 and 12 of Annex VIII on the transfer of pension rights	01.04.2011		<b>1 GIP</b>

<b>Title VI - Disciplinary measures</b>					
86 + Annex IX	<b>Disciplinary proceedings and administrative investigations</b>	C(2004)1588 Commission Decision - General implementing provisions on the conduct of administrative inquiries and disciplinary procedures (last amended by Decision C(2010)8180 final)	28.04.2004	12.06.2019	<b>1 GIP</b>
		C(2019)4231 final laying down general implementing provisions on the conduct of administrative inquiries and disciplinary proceedings	12.06.2019		

<b>Title VIIIa - Special Provisions applicable to the EEAS</b>					
96	<b>Management of EU Delegations</b>	JOIN(2012)8 Final - Joint Decision of the Commission and the High representative of the Union for the foreign affairs and security policy on Cooperation Mechanisms concerning the Management of Delegations of the European Union	11.10.2012		<b>1 IR</b>

<b>Title VIIIb + Annex X - Special and exceptional provisions applicable to officials serving in a third country</b>					
<b>Annex X</b>					
<b>Chapter 1 - General Provisions</b>					
Annex X (Art 1, 25)	<b>General provisions</b>	Commission Decision C(2005)1871 on general implementing provisions on insurance against the risk of accident for partners, children or other dependents of an official or a member of the temporary or contract staff of the European Communities serving in a third country	16.05.2005		<b>1 GIP</b>
Annex X (Art 2)	<b>Mobility</b>	Commission Decision (C(2016) 5376 final) on the mobility of European Commission staff posted to European Union delegations	30.08.2016		<b>1 IR</b>
		C(2019) 8633 – Commission Decision laying down detailed implementing rules on periodic transfers of officials serving in delegations by specific procedure (mobility procedure)	29.11.2019		<b>0</b>

<b>Chapter 2 - Obligations</b>					
101a + Annex X (Art 5, 23)	<b>Housing</b>	C(2013)8965 Commission Decision of 16.12.2013 on rules for the implementation of housing policy in EU delegations	01.01.2014		<b>1 IR</b>

Chapter 3 - Working Conditions					
101a + Annex X (Art 8)	Rest leave	C(2013)9027 Commission Decision on management of rest leaves pursuant to Article 8 of Annex X to the Staff Regulations	01.01.2014		1 IR

Chapter 4 - Emoluments and social security benefits					
Section 1 - Emoluments and Family allowances					
101a Annex X (Art 10)	Allowance for living conditions	C(2013)9032 Commission Decision on the living conditions allowance and the additional allowance referred to in Article 10 of Annex X to the Staff Regulations	01.01.2014		1 IR
101a + Annex X (Art 12-13)	Currency and weighting	C(2004)1597/1 on the adjustment of weightings and corresponding exchange rates referred to in Articles 12 and 13 of Annex X	01.05.2004		1 IR
101a + Annex X (Art 16)	Reimbursements to officials assigned in non member countries	C(2013)8990 on reimbursements due to officials assigned to non-member countries	01.01.2014		1 IR

Section 2 - Rules relating to the reimbursement of expenses					
101a + Annex X (Art 22)	Temporary accommodation allowance and the cost of transporting	Commission Decision C(2004) 1597/2 concerning the application of Article 22 of Annex X on recovery of the temporary accommodation allowance and the cost of transport of the personal effects of the spouse and dependents	01.05.2004		1 IR

Section 3 - Social security benefits					
Annex X (Art 24)	Sickness insurance	Administrative Notice 642 - Commission decision on general provisions for implementing 1st and 2nd paragraphs of Article 24 of Annex X	17.09.1990		1 GIP
Annex X (Art 25)	Accident insurance	Commission Decision C(2005)1871 on the general implementing provisions on insurance against the risk of accident for the spouse, children and other dependents of an official or a member of the temporary or contract staff of the European Communities serving in a third country	16.05.2005		0

## Conditions of Employment of Other Servants

Article	Subject matter	Implementing rule	Entry into force	Date of expiry	Counting
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Title II - Temporary Staff					
Chapter 1 - General provisions					
8	General policy for the engagement and use of temporary agents	C(2013)9049 final on policies for engagement and use of temporary agents	01.01.2014		1 IR

Chapter 3 - Conditions of engagement					
17 + 91	Maternity leave and maternity pay	C(2013)9020 final Commission Decision on maternity leave and maternity pay for women whose maternity leave begins before the end of their contract (Articles 17 and 91 of CEOS)	01.01.2014		1 IR

Chapter 6 – Social security benefits					
39	Early retirement	C(2004)1588 final/5 Commission Decision on General implementing provisions on the early retirement of officials and temporary agents without reduction of pension rights (last amended by C(2006)3581 of 10.08.2006)	01.05.2004		0

Title IV - Contract staff					
Chapter 1 - General provisions					
79(2)	Use of Contract Staff	C(2004)1597/6 final Commission decision on the maximum duration for the recourse to non-permanent staff in the Commission services (last amended by C(2019) 2548 final of 05.04.2019)	01.05.2004		1 IR
		C(2011) 1264 final on the general implementing provisions for implementing Article 79(2) governing conditions of employment of contract staff employed by the Commission under the terms of article 3a and 3 b '(last amended by C(2013)8967 final)	02.03.2011	01.11.2017	1 GIP
		C(2017) 6760 final on on the general provisions for implementing Article 79(2) of the Conditions of Employment of Other Servants of the European Union, governing the conditions of employment of contract staff employed by the Commission under the terms of Articles 3a and 3b thereof	01.11.2017		

Chapter 3 - Conditions of engagement					
82	Recruitment procedures for Contract Staff	C(2004)1597/6 final Commission decision on the maximum duration for the recourse to non-permanent staff in the Commission services (last amended by C(2019) 2548 final of 05.04.2019)	01.05.2004		0
		C(2011) 1264 final on the general implementing provisions for implementing Article 79(2) governing conditions of employment of contract staff employed by the Commission under the terms of article 3a and 3 b '(last amended by C(2013)8967 final)	02.03.2011	01.11.2017	0
		C(2017) 6760 final on on the general provisions for implementing Article 79(2) of the Conditions of Employment of Other Servants of the European Union, governing the conditions of employment of contract staff employed by the Commission under the terms of Articles 3a and 3b thereof	01.11.2017		
86	Grading upon recruitment	C(2004)1597/6 final Commission decision on the maximum duration for the recourse to non-permanent staff in the Commission services (last amended by C(2013)9028 final of 16.12.2013))	01.05.2004		0
		C(2011) 1264 final on the general implementing provisions for implementing Article 79(2) governing conditions of employment of contract staff employed by the Commission under the terms of article 3a and 3 b '(last amended by C(2013)8967 final)	02.03.2011	01.11.2017	0
		C(2017) 6760 final on on the general provisions for implementing Article 79(2) of the Conditions of Employment of Other Servants of the European Union, governing the conditions of employment of contract staff employed by the Commission under the terms of Articles 3a and 3b thereof	01.11.2017		

Chapter 4 - Special provisions for members of the contract staff referred to Article 3a					
87	Appraisal of Contract Staff	C(2013)2529 of Commission Decision on general provisions for implementing Article 87(3) of the Conditions of Employment of Other Servants of the European Union (last amended by Commission Decision C(2014)2222 laying down general provisions for implementing Article 87(3) of the Conditions of Employment of Other Servants of the European Union)	02.09.2013		1 GIP
		C(2014)2226 Commission Decision on general provisions for implementing Article 87(1) of the Conditions of Employment of Other Servants of the European Union and implementing the first paragraph of Article 44 of the Staff Regulations	07.04.2014		1 GIP

Chapter 11 - Special and exceptional provisions applicable to members of the contract staff serving in a third country					
118	Mobility	C(2016) 5378 Commission Decision on the mobility of European Commission contract staff posted to European Union delegations	30.08.2016		1 IR

### Title V - Local staff

120	Conditions of Employment	Commission Framework rules laying down the conditions of employment of local staff serving in offices and delegations in the European Union	30.09.2002		1 IR
121	Social security	C(2015) 3451 Joint Decision of the Commission and the High Representative of the Union for Foreign Affairs and Security Policy on the administrative and financial management of assets of the schemes set up to provide autonomous or complementary systems of social security for local staff in Union delegations	28.05.2015		1 IR

### Title VI - Special advisers

5 +123 +124	Special Advisers	C(2007)6655 Rules on Special Advisers to the Commission	14.12.2007		1 IR
		C(2016)1962 Commission Decision of 31.3.2016 on the appointment of special advisers	01.04.2016		1 IR

# COURT OF JUSTICE OF THE EUROPEAN UNION

## Staff Regulations

(applicable by analogy to other servants whenever the CEOS expressly provide for it)

Article	Subject Matter	Implementing rule	Entry into force	Date of expiry	Counting
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### Title I - General Provisions

1e(2)	Health and safety	Decision of the Registrar on the appointment of workers dealing with protection and prevention on professional risks	15.11.2016		1 IR
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### Title II - Rights and Obligations of Officials

2	AIPN Powers - Court of Justice	Decision of the Court of Justice on the AIPN powers (last amended by Decision on the AIPN powers of 21 June 2016)	04.05.2004		1 IR
		Decision of the Court of Justice of 4 May 2004 on the exercise of powers conferred by the Staff Regulations to the appointing authority and the Conditions of Employment of Other Servants to the authority empowered to conclude contracts of employment.	04.05.2004	5.02.2019	1 IR
		Decision of the Court of Justice of 5 February 2010 amending the Decision of 4 May 2004 on the exercise of powers conferred by the Staff Regulations to the appointing authority and the Conditions of Employment of Other Servants to the authority empowered to conclude contracts of employment.	5.02.2019		
		Decision of the Registrar of the Court of Justice of 11 October 2010 on delegation of signature (last amended by Decision of 14 May 2014)	11.10.2010		1 IR
		Decision of the Court of Justice delegation certain AIPN powers to the European Commission	21.06.2016		1 IR
		Decision of the President of the Court of Justice of 13 January 2017 on delegation of AIPN powers	13.01.2017		1 IR
		Decision of the Registrar of the Court of Justice of 21 June 2017 on delegation of signature	21.06.2017		1 IR
2	AIPN Powers - General Court	Decision of the General Court of 22 September 2014 on the AIPN powers (last amended by the Decision of 14 December 2016)	22.09.2014		1 IR
		Decision of the General Court setting up a committee for certain powers of the AIPN	22.09.2014		1 IR
		Decision of the Registrar of the General Court on delegation of AIPN powers	22.09.2014	11.12.2019	1 IR
		Decision of the General Court of 11 December 2019 amending the decision of the General Court of 22 September 2014 determining the appointing authority and the authority authorised to conclude contracts of employment for officials and other servants assigned to the General Court	11.12.2019		1 IR
5 + Annex I	Types of posts and post titles	Decision determining general criteria on classification of officials in grades AD9 and AD14, having specific responsibilities, concerning type of post "Head of Unit" or equivalent and "Adviser" or equivalent	17.11.2014		1 IR

5 + Annex I and Annex XIII (article 30 - 31)	<b>Assignment of officials holding special responsibilities to "Head of unit or equivalent" or "Adviser or equivalent" before 31 December 2015</b>	Decision determining general criteria on classification of officials in grades AD9 and AD14, having specific responsibilities, concerning type of post "Head of Unit" or equivalent and "Adviser" or equivalent	17.11.2014		<b>1 IR</b>
22a - c	<b>Whistleblowing</b>	Decision of the administrative committee on rules concerning the information and protection of whistleblowers	22.02.2016		<b>1 IR</b>
		Decision of the administrative committee of 25 September 2017 adopting a general framework for the implementation of the whistleblowing	25.09.2017	11.06.2018	<b>1 IR</b>
		Decision of the administrative committee of the Court of Justice of the European Union of 11 June 2018 amending the Decision of 25 September 2017 adopting a general framework for the implementation of the whistleblowing	11.06.2018		
		Decision of the Court of Justice of 12 July 2011 on the terms and conditions for internal investigations in the fight against the fraud, corruption and any illegal activity detrimental to the interests of the European Union	12.07.2011	06.03.2018	<b>1 IR</b>
		Decision of the Court of Justice of 6 March 2018 amending the Decision of 12 July 2011 on the terms and conditions for internal investigations in the fight against the fraud, corruption and any illegal activity detrimental to the interests of the European Union	06.03.2018		

### Title III - Career of Officials

#### Chapter 1 - Recruitment

27 - 34	<b>Recruitment</b>	Decision on general implementing provisions for the classification in step upon nomination of officials or engagement of temporary agents (last modified by the decision of 24 March 2014)	12.05.2004		<b>1 GIP</b>
		Decision of the Registrar of the Court of Justice implementing the Conclusion No. 260/13 of the College of the Heads of Administration on the communication of medical data of candidates for employment between institutions	11.12.2017		<b>1 IR</b>
		Decision of the Registrar of the Court of Justice implementing the Conclusion No. 270/15 of the College of the Heads of Administration on probationary period in the event of a change in an official's grade or function group as a result of an internal or open competition	11.12.2017		<b>1 IR</b>
		Decision of the administrative committee of the Court of Justice of the European Union of 3 June 2018 concerning traineeships	03.06.2018		<b>1 IR</b>
		Decision of the Registrar of the Court of Justice concerning the trainees' pecuniary rights	13.12.2018		<b>1 IR</b>

#### Chapter 2 - Administrative Status

##### Section 3 – Leave on personal grounds

40	<b>Leave on personal grounds</b>	Decision of the Registrar of the Court of Justice implementing the Conclusion No. 272/15 of the College of the Heads of Administration on reintegration after leave on personal grounds in case of illness of the official or agent	11.12.2017		<b>1 IR</b>
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#### Chapter 2 - Administrative Status

##### Section 6 - Parental or Family leave

42a	<b>Parental leave</b>	Decision on general implementing provisions on parental leave	12.05.2004		<b>1 GIP</b>
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#### Chapter 3 - Reports, advancement to a higher step and promotion

43	<b>Annual report</b>	Decision of the Court of Justice laying down general implementing provisions on staff reports	18.10.2000		<b>1 GIP</b>
45	<b>Promotion</b>	Decision on promotions	19.10.2005		<b>1 IR</b>
		Decision on thresholds for the promotion exercise of 2019	30.09.2019		<b>1 IR</b>

45a	Certification	Decision on general implementing provisions for the application of article 45a	15.06.2005		1 GIP
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Chapter 4 - Termination of Service					
Section 4 - Procedures dealing with incompetence					
51	Professional Incompetence	Decision on procedures for dealing with incompetence	01.01.2014		1 IR

Title IV - Working conditions of officials					
Chapter 1 - Hours of work					
55	Working time	Decision on working time	30.09.2009		1 IR
55a + Annex IV a	Telework	Decision of the administrative committee of 27 January 2010 on the implementation of the telework (last amended by decision of 20 May 2019)	27.01.2010		1 IR
		Decision of the Registrar of the Court of Justice of 19 December 2017 laying down the services and/or categories of staff authorized to participate in the telework scheme	19.12.2017		1 IR
		Decision of the Registrar of the Court of Justice of 19 December 2017 on the delegation of powers with regard to telework	19.12.2017		1 IR
		Decision of the Director General for Administration on the delegation of powers with regard to telework	14.02.2018		1 IR
	Occasional telework	Decision of the administrative committee of 20 May 2019 establishing the occasionnal telework scheme	20.05.2019		1 IR

Chapter 2 - Leave					
56 + Annex VI	Overtime	Internal rules - compensation in respect of overtime (article 55-56b and Annex VII)	01.05.2014		1 IR
57 + Annex V	Annual Leave and Special leave	Decision of the Registrar of the Court on the rules on leave (last modified by the decision of 23 January 2015)	26.05.2005		1 IR
58	Maternity leave				
Art. 6 of Annex V	Special leave	Decision of the Registrar of the Court of Justice implementig the Conclusion No. 269/15 of the College of the Heads of Administration on special leave for very serious illness of a child	11.12.2017		1 IR
		Decision of the Registrar of the Court of Justice implementig the Conclusion No. 271/15 of the College of the Heads of Administration on special leave in the event of serious illness of the spouse or an ascendant	11.12.2017		1 IR

Title V + Annex VII - Emoluments and social security for officials					
Chapter 1 - Remuneration and expenses					
Annex VII - Remuneration and reimbursement of expenses					
Section 1 - Family allowances					
67 - 68 + Annex VII (Art 3)	Education allowance	Decision on general implementing provisions on the granting of education allowance (last amended by the decision of 27 January 2014)	12.05.2004		1 GIP
Annex VII (Art 3)	Household allowance	Decision of the Registrar of the Court of Justice on the adoption of the revised Conclusion No. 244/15 of the College of the Heads of Administration on the household allowance - determination of the level of professional income of the spouse or legal partner treated as spouse	11.12.2017		1 IR
Annex VII (Art 2(2))	Dependent child	Decision of the Registrar of the Court of Justice on the adoption of the revised Conclusion No. 274/15 of the College of the Heads of Administration on the concept of actual maintenance of a dependent child of a staff member	11.12.2017		1 IR

Section 2 - Reimbursement of expenses					
71 + Annex VII (Art 8)	Place of origin	Decision on general implementing provisions for the application of Article 7(3) of annex VII	01.01.2014		1 GIP

71 + Annex VII (Art 9)	<b>Removal expenses</b>	Decision on general implementing provisions concerning removal expenses	01.01.2014		<b>1 GIP</b>
71 + Annex VII (Art 11 - 13a)	<b>Mission and duty travel expenses</b>	Decision on general implementing provisions concerning the reimbursement of travel expenses	12.05.2004		<b>1 GIP</b>

<b>Chapter 3 + Annex VIII - Pensions and invalidity allowance</b>					
77 + Annex VIII (Art 11 - 12)	<b>Transfer of pension rights</b>	Decision on general implementing provisions of articles 11 and 12 of annex VIII on transfer of pension rights	17.10.2011		<b>1 GIP</b>
53 + Annex VIII (Art 15)	<b>Invalidity</b>	Decision of the Registrar of the Court of Justice implementing the Conclusion No. 273/15 of the College of the Heads of Administration on medical examination after declaration of invalidity	11.12.2017		<b>1 IR</b>

<b>Title VI - Disciplinary measures</b>					
86 + Annex IX	<b>Disciplinary proceedings and administrative investigations</b>	Decision governing rules on administrative investigations	12.07.2011		<b>1 GIP</b>

## Conditions of Employment of Other Servants

Article	Subject matter	Implementing rule	Entry into force	Date of expiry	Counting
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<b>Title II- Temporary Staff</b>					
<b>Chapter 1 – General provisions</b>					
10 + 80(4)	<b>Measures of social nature</b>	Decision of the Registrar of the Court of Justice of 15 December 2017 on the grant of social assistance to the agents of the institution whose remuneration is lower than the minimum social wage in Luxembourg	15.12.2017		<b>1 IR</b>
<b>Chapter 6 - Section C + Annex XIII - Pensions and leaving allowance</b>					
39 + Art. 28 of Annex XIII	<b>Pension rights of temporary or contract staff</b>	Decision of the Registrar of the Court of Justice implementing the Conclusion of the College of the Heads of Administration No. 268/15 on actuarial adjustment of rights acquired as a member of the temporary or the contract staff	11.12.2017		<b>1 IR</b>

<b>Title IV - Contract Staff</b>					
<b>Chapter 1 - General provisions</b>					
79(2)	<b>Use of Contract Staff</b>	Decision on general implementing provisions on engagement of contract agents (last amended by the decision of 24 March 2014)	15.06.2005		<b>1 GIP</b>

<b>Chapter 3 - Conditions of engagement</b>					
82	<b>Recruitment procedures for Contract Staff</b>	Decision on general implementing provisions on engagement and use of contract staff (last amended by the decision of 24 March 2014)	15.06.2005		<b>0</b>
86	<b>Grading upon recruitment</b>	Decision on general implementing provisions on engagement and use of contract staff (last amended by the decision of 24 March 2014)	15.06.2005		<b>0</b>



# COURT OF AUDITORS

## Staff Regulations

(applicable by analogy to other servants whenever the CEOS expressly provide for it)

Article	Subject Matter	Implementing rule	Entry into force	Date of expiry	Counting
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### Title I - General Provisions

1d	Equal Opportunities	Decision 116/12 Equal opportunities policy at the ECA: action plan 2013-2017	29.11.2012	2017	1 IR
		Decision 005/18 The ECA's equal opportunities policy – Action Plan 2018-2020	22.03.2018		
2	AIPN powers	Decision 29-2015 relating to the exercise of the powers conferred on the appointing authority by the SR and on the authority empowered to conclude contracts of employment by the CEOS	04.09.2015		1 IR
		Decision 51/2015 on the delegation of AIPN/AHCC powers for the execution the agreement between the Court of Auditors and PMO	01.01.2016	18.12.2017	1 IR
		Decision n ° 40-2017 relating to the delegation of certain powers devolved to the appointing authority / AHCC with a view to the implementation of the service provision agreement between the Court of Auditors and the Office for the management and liquidation of individual rights (PMO)	18.12.2017		
5 + Annex I and Annex XIII (Art 30- 31)	Types of post and post titles	Decision 21-2015 on type of posts and posts titles	01.01.2016		1 IR
	Assignment of officials holding special responsibilities to "Head of unit or equivalent" or "Adviser or equivalent" before 31 December 2015				
9 + Annex II Annex IX section 2	Committees	Decision 17-2016 on the setting up of a Joint Committee	01.05.2016		1 IR
		Decision No 23-2016 establishing a Joint Committee on Health, Safety and Wellbeing at Work	12.04.2016	09.05.2017	1 IR
		Decision No 31-2017 establishing a Joint Committee on Health, Safety, Catering and Wellbeing at work	10.05.2017		
		Decision n ° 26-2018 relating to the mandate and composition of the joint committee for equal opportunities	18.06.2018		1 IR
		Décision n° 62-2011 portant désignation du président, des membres et du secrétaire du Conseil de discipline, ainsi que des fonctionnaires susceptibles de faire partie dudit Conseil	16.11.2011	18.04.2018	1 IR
		Decision 24-2018 establishing an enlarged Disciplinary Committee	18.04.2018		

### Title II - Rights and Obligations of Officials

12 a and 24	Sexual and moral harassment	Decision of the Court of Auditors No 61-2006 on the protection of persons working at the Court of Auditors against harassment (last amended by Decision 095/08 of 04.11.2008)	13.11.2006	06 April 2017	1 IR
		Decision No 26-2017 on the policy for maintaining a satisfactory working environment and combating psychological and sexual harassment	06.04.2017		
12b - 16 - 17	Outside activities	Staff Notice 13/2015 on outside activities	21.10.2015		1 IR
22 a - c	Whistleblowing	Rules of procedure for providing information in the event of serious irregularities ("Whistleblowing")	31.10.2014		1 IR
24 a	Training	Decision 71-2016 laying down internal rules on professional training	15.11.2016		1 IR

### Title III - Career of Officials

#### Chapter 1 – Recruitment

27 - 34	<b>Recruitment</b>	Decision 6-2014 laying down general implementing provisions concerning the criteria applicable to classification in step on appointment or engagement	01.01.2014		<b>1 GIP</b>
		Staff Notice 17/2016 Probationary period for officials, temporary staff and contract staff	01.03.2016		<b>1 IR</b>
29(2) - 34 - 46	<b>Recruitment of senior officials (AD and AST)</b>	Decision 30-2015 on the appointment of Senior Administrators	03.09.2015		<b>1 IR</b>
		Decision 32-2015 on the appointment of Senior assistants	03.09.2015		<b>1 IR</b>
		Decision 31-2015 on the procedures for the selection of principal managers and directors	04.09.2015		<b>1 IR</b>

## Chapter 2 - Administrative Status

### Section 2 Secondment

37 + 10 CEOS + 15 CEOS	<b>Secondment to Cabinet</b>	Decision 6-2004 on the procedure for the recruitment of staff to the Members' private offices	15.01.2004		<b>1 IR</b>
		Court Decision No 59-2004 laying down criteria applicable to the classification in grade and step of staff assigned to the Private Offices of Members of the CEA	16.07.2004		<b>1 IR</b>
		Decision 27-2015 on benefits for secretaries working directly for Members of the Court of	01.01.2014		<b>1 IR</b>

### Section 6 - Parental or Family leave

42a	<b>Parental leave</b>	Decision 31-2016 laying down general implementing provisions for article 42a concerning parental leave	03.06.2016		<b>1 GIP</b>
42b	<b>Family leave</b>	Decision 32-2016 on article 42 b concerning family leave	03.06.2016		<b>1 IR</b>

## Chapter 3 - Reports, advancement to a higher step and promotion

43	<b>Annual report</b>	Decision 39-2014 laying down general implementing provisions for implementing articles 43, 44.1 and 52 - Periodic staff evaluation procedure - COMPASS- Competence & Performance Appraisal system - Procedures dealing with incompetence	09.10.2014		<b>1 GIP</b>
44(1)	<b>Advancement in step</b>				
45	<b>Promotion</b>	Decision 53-2014 on promotions	11.12.2014		<b>1 IR</b>
45a	<b>Certification</b>	Decision 30-2016 laying down rules for implementing Article 45a (certification procedure for transferring from one function group to another)	30.06.2016		<b>1 IR</b>

## Chapter 4 - Termination of Service

### Section 4 - Procedures dealing with incompetence

51	<b>Professional incompetence</b>	Decision 39-2014 laying down general implementing provisions for implementing articles 43, 44.1 and 52 - Periodic staff evaluation procedure - COMPASS- Competence & Performance Appraisal system - Procedures dealing with incompetence	09.10.2014		<b>0</b>
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## Title IV - Working conditions of officials

### Chapter 1 - Hours of work

55	<b>Working time</b>	Decision 63-2013 concerning flexible working	2013	01.03.2019	<b>1 IR</b>
		Decision No 40-2018 on working time	01.03.2019		
55a + Annex IV a	<b>Part time work</b>	Decision 23-2014 laying down rules for implementing Article 55a and Annex IV a of the SR on part-time work	01.01.2014		<b>1 IR</b>
	<b>Telework</b>	Decision 12-2013 on home-working arrangements for translator officials in the Translation Directorate	2013	09.02.2017	<b>1 IR</b>
		Decision No 11-2017 on teleworking in the Translation and Language Services	09.02.2017		
		Decision 2-2015 concerning the implementation of teleworking for auditors	15.01.2015	01.06.2019	<b>1 IR</b>
		Decision No 41-2018 on teleworking	01.06.2019		

56 + Annex VI	Overtime	Decision 27-2015 on benefits for secretaries working directly for Members of the Court of Auditors	01.01.2014		1 IR
		Decision 46-2016 concerning payment for special working conditions (article 3 of annex VI)	01.09.2016	01.06.2019	1 IR
		Decision No 7-2019 on payments of fixed allowances for special working conditions	01.06.2019		

Chapter 2 – Leave					
57 + Annex V	Annual Leave and Special leave	Staff Notice 44/2014 - Leave guide	16.10.2014		1 IR
59(6)	Annual medical check - up	Decision 53-2016 concerning ophthalmological examinations carried out under a policy of preventive medicine	28.06.2016	15.10.2017	1 IR
		Decision No 48-2017 concerning ophthalmological examinations carried out under a policy of preventive medicine and reimbursement of work spectacles	15.10.2017		

Title V + Annex VII - Emoluments and social security for officials					
Chapter 1 - Remuneration and expenses					
Annex VII - Remuneration and reimbursement of expenses					
Section 1 - Family allowances					
67 - 68 + Annex VII (Art 3)	Education allowance	Decision 4-2014 on general implementing provisions on granting the education allowance	01.01.2014		1 GIP

Section 2 - Reimbursement of expenses					
71 + Annex VII (Art 7 - 8)	Travel expenses	Decision 2-2014 laying down general implementing provisions giving effect to Article 8 of Annex VII	01.01.2014		1 GIP
71 + Annex VII (Art 8)	Place of origin	Decision 3-2014 laying down general implementing provisions giving effect to Article 7(4) of Annex VII on determining the place of origin	01.01.2014		1 GIP
71 + Annex VII (Art 9)	Removal expenses	Decision 5-2014 on general implementing provisions on removal expenses	01.01.2014		1 GIP
71 + Annex VII (Art 11-13a)	Mission and duty travel expenses	Decision 60-2004 laying down general implementing provisions for the reimbursement of mission expenses	01.09.2004		1 GIP
		Decision 35 1990 portant réglementation pour le remboursement des frais de voyage et de séjour des candidats aux concours	02.05.1990	01.11.2019	1 IR
		Decision 44 1996 portant réglementation pour le remboursement des frais de voyage et de séjour des candidats aux concours généraux et des lauréats de concours convoqués pour entretien et/ou visite médicale	01.04.1996	01.11.2019	
		Decision 34 1997 modifiant la décision n° 90-35 portant réglementation pour le remboursement des frais de voyage et de séjour des candidats aux concours généraux et des lauréats de concours convoqués pour entretien et/ou visite médicale	01.08.1997	01.11.2019	
		Decision 68 2008 modifiant la décision n° 90-35 portant réglementation pour le remboursement des frais de voyage et de séjour des candidats aux concours généraux et des lauréats de concours convoqués pour entretien et/ou visite médicale	01.03.2008	01.11.2019	
		Decision No 50-2019 on the rules governing the reimbursement of travel and subsistence expenses for candidates invited to tests organised as part of a competition or vacancy notice, or to an interview or medical examination	01.11.2019		

Chapter 3 + Annex VIII - Pensions and invalidity allowance					
77+Annex VIII (Art 11 -12)	Transfer of pension rights	Decision 69-2011 on the general implementing provisions for Articles 11 and 12 of Annex VIII on the transfer of pension rights	30.11.2011		1 GIP

Conditions of Employment of Other Servants					
Article	Subject matter	Implementing rule	Entry into force	Date of expiry	Counting

Title II - Temporary Staff					
Chapter 1 - General provisions					

12(5)	<b>Recruitment procedures for of Temporary agents</b>	Decision 34-2014 establishing the rules applicable to the selection and recruitment of temporary staff	18.09.2014		<b>1 IR</b>
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## Title IV - Contract Staff

### Chapter 1 - General provisions

79(2)	<b>Use of Contract staff</b>	Decision 9-2014 on general implementing provisions on engagement of contract agents (last amended by the decision of 24 March 2014)	15.06.2005		<b>1 GIP</b>
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### Chapter 3 - Conditions of engagement

82	<b>Recruitment procedures for Contract Staff</b>	Decision 9-2014 on general implementing provisions on engagement of contract agents (last amended by the decision of 24 March 2014)	15.06.2005		<b>0</b>
86	<b>Grading upon recruitment</b>	Decision 9-2014 on general implementing provisions on engagement of contract agents (last amended by the decision of 24 March 2014)	15.06.2005		<b>0</b>

# EUROPEAN EXTERNAL ACTION SERVICE

## Staff Regulations

(applicable by analogy to other servants whenever the CEOS expressly provide for it)

Article	Subject Matter	Implementing rule	Entry into force	Date of expiry	Counting
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### Title I - General Provisions

1d(4)	Disability	PROC EEAS(2011)013 - Council Decision of 29 April 2004 adopting the general implementing provisions for Article 1d(4)	22.11.2011		1 GIP
1e(1)	Measures of social nature	Commission Decision C(2013)4876 final on the guidelines for assistance with home care or care for a sick child	25.04.2013		1 IR
2	AIPN Powers	HR DEC(2012) 012 on delegation and Sub-Delegations of AIPN/AECCE powers within the EEAS	18.10.2012		1 IR
		EEAS DEC(2014) 001 on Sub-Delegations of AIPN/AECCE powers within the EEAS	07.01.2014		1 IR
		ADMIN (2015) 33 Decision on the exercise, delegation and subdelegation of powers regarding Staff, Financial and Administrative matters within the EEAS	14.09.2015		1 IR
		ADMIN (2015) 35 Decision on the exercise and subdelegation conferred by the Staff Regulations and the CEOS on the AIPN and the AECCE	15.09.2015		1 IR
		ADMIN (2019) 31 Decision of the Secretary General of the EEAS on the subdelegation of powers	15.09.2019		1 IR
5 + Annex I	Types of posts and post titles	PROC EEAS(2011)002 - Commission Decision C(2008)5028 regarding middle management staff	29.11.2011		1 IR
		PROC EEAS(2011)002 - Commission Decision C(2008)5029 concerning the function of adviser	29.11.2011		1 IR
		ADMIN(2018)2 - Decision of the High Representative of the Union for Foreign Affairs and Security Policy on Types of Posts and Post Titles	09.02.2018		1 IR
7	Transfer	PROC EEAS(2011)002 - Commission Decision C(94)3895 final on mobility	29/11/2011		1 IR
		PROC EEAS(2011)002 - Commission Decision C(2009)7839 final laying down implementing rules as regards temporary occupation of management posts	29.11.2011		1 IR
		ADMIN (2015)14 - Decision of the Chief Operating Officer ad interim of the EEAS on the organization of an annual internal mobility exercise of staff in the AD and AST function groups at the EEAS Headquarters	01.04.2015		1 IR
9 + Annex II Art. I	Staff Committee Elections	ADMIN(2018)7 - Décision du Directeur Général pour le Budget et l'Administration du Service Européen pour l'Action Extérieure relative aux dispositions pour l'organisation d'un referendum concernant la procédure pour les élections du Comité du personnel du SEAE	04.04.2018		1 IR
		ADMIN(2018)17 - Decision of the Director General for Budget and Administration of the European External Action Service regarding the adoption of the new procedure for Elections of the EEAS Staff Comm	09.08.2018		1 IR
		ADMIN(2019) 29 Decision of the High Representative of the Union for Foreign Affairs and Security Policy on the rules on the composition and procedure of the European External Action Service's Staff Committee	04.11.2019		1 IR

## Title II - Rights and Obligations of Officials

12a	Harassment	PROC EEAS(2011)002 - C(2006)1624/3 on harassment policy	29.11.2011		1 IR
12b - 16 - 17	Outside activities	EEAS DEC(2014)009 - Commission Decision C(2013)9037 final on outside activities and assignments  ADMIN(2018)23 – Commission Decision C(2018)4048 final on outside activities and assignments and on occupational activities after leaving the Service	16.12.2013  01.09.2018	01.09.2018	1 IR
22 a-c	Whistleblowing	PROC EEAS(2011)008 concerning the terms and conditions for internal investigations in relation to the prevention of fraud, corruption and any illegal activity detrimental to the Union's interest	01.01.2011		1 IR

## Title III - Career of Officials

### Chapter 1 – Recruitment

27-34	Recruitment	HR DEC(2014)02 - C(2013)8970 final laying down general implementing provisions concerning criteria applicable to classification in step on appointment or engagement	01.03.2014		1 GIP
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### Chapter 2 - Administrative Status

#### Section 3 - Leave on personal grounds

40	Leave on personal grounds	EEAS DEC (2014)009 - Commission Decision C(2013)9054 on measures concerning leave on personal grounds for officials and unpaid leave for temporary and contract staff	01.01.2014		1 IR
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#### Section 6 - Parental or family leave

42a	Parental leave	PROC EEAS (2011)013 - C(2010) 7572 final on the general implementing provisions for implementing Article 42a concerning parental leave	22.11.2011		1 GIP
42b	Family leave	PROC EEAS (2011)002 - C(2010) 7494 final on Article 42b concerning family leave	29.11.2011		1 IR

### Chapter 3 - Reports, advancement to a higher step and promotion

Art 43	Annual report	ADMIN (2015) 1 Adopting general provisions implementing Article 43 and the first paragraph of Article 44 (last amended by ADMIN (2015) 1 REV 1 of 16 December 2015)	15.01.2015		1 GIP
44	Advancement in step and grade	ADMIN (2015) 1 Adopting implementing provisions for Articles 43 and 44 (last amended by ADMIN (2015) 1 REV 1 of 16 December 2015)	15.01.2015		1 GIP
		PROC HR(2011)013 - Council Decision of 13 July 1970 laying down General Implementing Provisions relating to the date on which seniority in a grade comes into effect and the date which promotions take effect	22.11.2011		1 GIP
45	Promotion	ADMIN(2015) 17 on a promotion procedure to implement Article 45(last amended by ADMIN (2015) COR 1 of 21 December 2015)	28.05.2015		1 IR
		ADMIN(2016)14 - Decision adopting a procedure for the promotion and reclassification of senior managers and equivalents in grades AD 14 and AD 15	29.08.2016		1 IR
Art 45a	Certification	ADMIN (2016)25 - Decision of the High Representative of the Union for Foreign Affairs and Security Policy adopting general provisions for implementing Article 45a of the Staff Regulations on certification	14.12.2016		1 GIP

## Title IV - Working conditions of officials

### Chapter 1 - Hours of work

55	Working time	EEAS DEC(2014) 032 - C(2014) 2502 - Decision on working time	01.07.2014		1 IR
55a + Annex IV a	Part time work	ADMIN (2016) 12 - C(2015) 9720 final of 8 January 2016 on part-time work	01.07.2016		1 IR
55a + Annex IV a	Telework	ADMIN (2016) 12 - C(2015) 9151 final of 17 December 2015 on the implementation of telework	01.07.2016		1 IR

Chapter 2 – Leave					
57 + Annex V	Annual Leave and Special leave	EEAS DEC(2014)009 - C(2013)9051 final of 16 December 2013 on leave	01.01.2014		1 IR
		ADMIN (2016) 3 on Special leave under Article 57 SR and Article 6 of Annex V SR for Administrative Procedures or Medical Examinations	01.03.2016		1 IR
		HR DEC(2013)014 - Decision on home leave for officials, temporary agents and contract agents posted in third countries	01.01.2014		1 IR
58	Maternity leave	EEAS DEC(2014)009 - C(2013)9051 final of 16 December 2013 on leave	01.01.2014		0
59-60	Sick leave	PROC EEAS (2011)002 -C(2004) 1597/11 introducing implementing provisions on absences as a result of sickness or accident	29.11.2011		1 IR

Title V + Annex VII - Emoluments and social security for officials					
Chapter 1 - Remuneration and expenses					
Annex VII - Remuneration and reimbursement of expenses					
Section 1 - Family allowances					
67 - 68 + Annex VII (Art 1 - 3)	Family allowance	PROC EEAS (2011)013 - C(2004) 1364/4 - General implementing provisions for giving effect to Article 67 and 68 SR and Articles 1,2 and 3 of Annex VII	22.11.2011		1 GIP
67 - 68 + Annex VII (Art 1(2)(d))	Household allowance by special decision	PROC EEAS(2011)013 - C(2004)164/1 - General implementing provisions on granting the household allowance by special decision	22.11.2011		1 GIP
67 - 68 + Annex VII (Art 2(4))	Person treated as dependent child	PROC EEAS (2011)013 - C(2004) 1364/2 - General implementing provisions concerning persons to be treated as dependent children	22.11.2011		1 GIP
67 - 68 + Annex VII (Art 3)	Education allowance	HR DEC(2014)02 - C(2013)8971 on general implementing provisions on granting the education allowance	01.03.2014		1 GIP

Section 3 - Reimbursement of expenses					
71 + Annex VII (Art 7- 8)	Travel expenses	HR DEC(2014)02 - C(2013)8987 final laying down general provisions giving effect to Article 8 of Annex VII	01.03.2014		1 GIP
		ADMIN (2017)4 - Decision of the Director General for Budget and Administration of the European External Action Service on the guidelines establishing the methodology to set flat rate payment for travel expenses within the meaning of Article 7(3) of Annex VII to the Staff Regulations	08.05.2017		1 IR
71 + Annex VII (Art 8)	Place of origin	HR DEC(2014)02 - C(2013)8982 final laying down general implementing provisions to Article 7(4) of Annex VII on determining the place of origin	01.03.2014		1 GIP
1 + Annex VII (Art 9)	Removal expenses	ADMIN(2015) 26 on reimbursement of removal costs for staff coming from diplomatic services of MS and recruited by the EEAS without changing the place of residence	30.07.2015		1 IR
71+Annex VII (Art 11- 13a)	Mission and duty travel expenses	PROC EEAS(2011)002 - C(2002)98 fixing the rates of the daily subsistence allowance and the ceilings for the reimbursement of hotel expenses for missions outside the EU	29.11.2011		1 IR
		PROC EEAS(2011)013 - C(2008)6215 - General implementing provisions adopting the Guide to missions	22.11.2012		1 GIP

Chapter 3 + Annex VIII - Pensions and invalidity allowance					
77+Annex VIII (Art 4)	Calculation of pension rights	PROC EEAS (2011)013 - C(2004)1364 final /6 - General implementing provisions for Article 4 of Annex VIII concerning taking into account, for the purposes of calculation pension rights, of periods of activity previously completed by staff before they resume active employment	22.11.2011		1 GIP
77+Annex VIII (Art 11 - 12)	Articles 11 and 12 of Annex VIII	PROC EEAS (2011)013 - C(2011)1278 final - General implementing provisions for Articles 11 and 12 of Annex VIII on the transfer of pension rights	22.11.2011		1 GIP

Title VI - Disciplinary measures					
86 + Annex IX	Disciplinary proceedings and administrative investigations	PROC HR EEAS (2011)013 - C(2004)1588 final/4 - General implementing provisions on the conduct of administrative inquiries and disciplinary procedures	22.11.2011		1 GIP

Title VIIa - Special Provisions applicable to the EEAS					
96	Management of EU Delegations	JOIN(2012)8 Final - Joint Decision of the Commission and the High representative of the Union for the foreign affairs and security policy on Cooperation Mechanisms concerning the Management of Delegations of the European Union	28.03.2012		1 IR

Title VIIb - Special and exceptional provisions applicable to officials serving in a third country					
Chapter 1 - General Provisions					
Annex X (Art 1)	General provisions	PROC HR(2011)013 - Commission Decision SEC(88)636F on general implementing provisions for Annex X to the SR (Points 3a, c, d and e)	22.11.2011		1 GIP
Annex X (Art 2)	Mobility	ADMIN (2017) 19 of 8.11.2017 on Mobility of EEAS contract agents	09.11.2017		1 IR

Chapter 2 – Obligations					
Annex X (Art 5, 23)	Housing	HR DEC(2013)011 regarding the rules for the implementation of housing policy in EU delegations	17.12.2013		1 IR

Chapter 3 - Working Conditions					
Annex X (Art 8)	Rest leave	HR DEC (2013) 012 on management of rest leaves pursuant to Article 8 of Annex X	17.12.2013	20.12.2018	1 IR
		ADMIN (2018)34 laying down general implementing provisions on management of rest leaves pursuant to Article 8 of Annex X to the Staff Regulations	20.12.2018		1 GIP

Chapter 4 - Emoluments and social security benefits					
Section 1 - Emoluments and Family allowances					
Annex X (Art 10)	Allowance for living conditions	ADMIN(2015) 28 on the guidelines establishing the methodology to determine the annual list of countries in which living conditions can be deemed equivalent to those normally obtaining in the EU which do not give rise to a living allowance	31.08.2015		1 IR
		ADMIN (2018)35 laying down general implementing provisions on the living conditions allowance and the additional allowance referred to in Article 10 of Annex X to the Staff Regulations	20.12.2018		1 GIP
12-13	Currency and weighting	PROC EEAS(2011)02 - C(2004)1597/1 on the adjustment of weightings and corresponding exchange rates referred to in Articles 12 and 13 of Annex X	29.11.2011		1 IR
16	Reimbursement to officials assigned in non member countries	HR DEC (2013) 015 - Decision on reimbursements due to officials assigned to non-member countries	01.01.2014		1 IR

Section 2 - Rules relating to the reimbursement of expenses					
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22	<b>Temporary accommodation allowance and the cost of transporting</b>	PROC EEAS (2011)002 - C(2004) 1597/2 concerning the application of Article 22 of Annex X on recovery of the temporary accommodation allowance and the cost of transport of the personal effects of the spouse and dependents	29.11.2011		<b>1 IR</b>
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<b>Section 3 - Social security benefits</b>					
24	<b>Sickness insurance</b>	PROC EEAS (2011)013 - Commission decision on general provisions for implementing 1st and 2nd paragraphs of Article 24 of Annex X	22.11.2011		<b>1 GIP</b>
25	<b>Accident insurance</b>	PROC EEAS (2011)013 - Commission decision on general provisions on insurance against the risk of accident for the spouse, children and other dependents of an official of the EC serving in a third country	22.11.2011		<b>1 GIP</b>

## Conditions of Employment of Other Servants

Article	Subject matter	Implementing rule	Entry into force	Date of expiry	Counting
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<b>Title II - Temporary Staff</b>					
<b>Chapter 1 - General provisions</b>					
12(5)	<b>Recruitment procedures for temporary agents</b>	ADMIN(2015) 20 adopting general provisions implementing Article 12(5) on the engagement and use of temporary agents	12.08.2015		<b>1 GIP</b>
17 + 91	<b>Maternity leave and maternity pay</b>	EEAS DEC(2014)009 - C(2013)9020 final of 16.12.2013 on maternity leave and maternity pay for women whose maternity leave begins before the end of their contract	01.01.2014		<b>1 IR</b>

<b>Title IV - Contract Staff</b>					
<b>Chapter 1 - General provisions</b>					
79(2)	<b>Use of Contract staff</b>	PROC EEAS(2011)02 - C(2006)6957 applicable to conference interpreters engaged in accordance with Articles 78 and 90 CEOS	29.11.2011		<b>1 IR</b>
		PROC EEAS(2011)13 - C(2011)1264 final - General implementing provisions on the procedures governing the engagement and use of contract staff as amended by C(2013)8967 of 16/12/2013 and EEAS DEC(2014)048	22.11.2011		<b>1 GIP</b>

<b>Chapter 3 - Conditions of engagement</b>					
82	<b>Recruitment procedures for Contract Staff</b>	PROC EEAS(2011)02 - C(2006)6957 applicable to conference interpreters engaged in accordance with Articles 78 and 90 CEOS	29.11.2011		<b>0</b>
		PROC EEAS(2011)13 - C(2011)1264 final - General implementing provisions on the procedures governing the engagement and use of contract staff as amended by C(2013)8967 of 16/12/2013 and EEAS DEC(2014)048	22.11.2011		<b>0</b>
86	<b>Grading upon recruitment</b>	PROC EEAS(2011)02 - C(2006)6957 applicable to conference interpreters engaged in accordance with Articles 78 and 90 CEOS	29.11.2011		<b>0</b>
		PROC EEAS(2011)13 - C(2011)1264 final - General implementing provisions on the procedures governing the engagement and use of contract staff as amended by C(2013)8967 of 16/12/2013 and EEAS DEC(2014)048	22.11.2011		<b>0</b>

**Chapter 4 - Special provisions for members of the contract staff referred to Article 3a**

<b>87</b>	<b>Appraisal of Contract staff</b>	ADMIN (2015) 23 on adopting a procedure for reclassification of contract staff employed under Article 3 a pursuant to Article 87(3) CEOS	31.07.2015		<b>1 IR</b>
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**Title V - Local Staff**

<b>120</b>	<b>Local agents in Delegations</b>	EEAS DEC (2014)004 - adopting the Method for establishing and adjusting the remuneration of local agents serving in Delegations	01.06.2014	30.06.2019	<b>1 IR</b>
<b>120</b>	<b>Local agents in Delegations Salary Method</b>	EEAS ADMIN (2019) 14 - extending the method for establishing and adjusting the remuneration of local agents serving in Delegations	22.06.2019		<b>1 IR</b>
<b>121</b>	<b>Local agents in Delegations – Provident Fund</b>	C(2015)3461 - on the administrative and financial management of assets of the schemes set up to provide autonomous or complementary systems of social security for local staff in Union delegations	29.05.2015		<b>1 IR</b>

# European Economic and Social Committee

## Staff Regulations

(applicable by analogy to other servants whenever the CEOS expressly provide for it)

Article	Subject Matter	Implementing rule	Entry into force	Date of expiry	Counting
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### Title I - General Provisions

1e(1)	Measures of social nature	Decision 207/96 A on family assistance	11.04.1996		1 IR
		Decision 121/06 A on the provision of psychological assistance to staff members	13.03.2006		1 IR
2	AIPN Powers	Decisions 096/16 A, 097/16 A and 098/16 A on the exercise of powers conferred by SR on the Appointing Authority and by the CEOS on the Authority Empowered to Conclude Contracts	01.05.2016	11.04.2019 for 098/16 A 05.02.2020 for 096/16 A	1 IR
		Decision 081/19 A on the exercise of powers conferred by SR on the Appointing Authority and by the CEOS on the Authority Empowered to Conclude Contracts	11.04.2019		1 IR
		Decision 175/19 A on the exercise of powers conferred by SR on the Appointing Authority and by the CEOS on the Authority Empowered to Conclude Contracts	01.07.2019	18.07.2019	1 IR
		Decision 189/19 A on the exercise of powers conferred by SR on the Appointing Authority and by the CEOS on the Authority Empowered to Conclude Contracts	18-07-2019		1 IR
		Decision 294/19 A on the exercise of powers conferred by SR on the Appointing Authority and by the CEOS on the Authority Empowered to Conclude Contracts	05.12.2019		1 IR
5 + Annex I and Annex XIII (Art 30-31)	Type of posts	Decision 211/14 A on type of posts and post titles	14.10.2014	02.03.2017	1 IR
	Assignment of officials holding special responsibilities to "Head of unit or equivalent" or "Adviser or equivalent" before 31 December 2015	Decision 033/17 A on type of posts and post titles	02.03.2017		
7	Transfer	Decision 130/15 A establishing a mobility scheme	11.05.2015		1 IR
9 + Annex II	Committees	Decision 199/06 A establishing the Reports Committee (for end-of-probation reports)	05.05.2006	27.09.2019	1 IR
		Decision 240/19 A establishing the Reports Committee (for end-of-probation reports)	27.09.2019		

### Title II - Rights and Obligations of Officials

11 - 21	Ethics and integrity	Guide to the obligations of officials and servants of the EESC	01.05.2002		1 IR
		Decision 510/09 A of 06/08/2009 adopting the EESC's code of good administrative behavior	06.08.2009		1 IR
		DRH 001-19 - Guidelines on managing conflicts of interests of staff in the performance of their duties	02.04.2019		1 IR
12a	Harassment	Decision 200/14 A concerning the procedures for dealing with psychological and sexual harassment at work	26.09.2014		1 IR
12b - 16 - 17	Outside activities	Decision 038/14 A concerning outside activities and assignments	08.02.2014		1 IR
22 a-c	Whistleblowing	Decision 053/16 A laying down rules on whistleblowing	03.03.2016		1 IR
		Internal Directive DRH 002/18 - Appointment of ethics counsellors at the EESC (whistleblowing procedure)	30.05.2018		1 IR

24a	Training	Decision 189/15 A on rules related to learning and development	10.07.2015		1 IR
		Decision 117/13 A on implementing provisions for rules relating to vocational training under the special language scheme for translators at the general secretariat of the EESC	08.03.2013	13.12.2017	1 IR
		Decision 028/17 A on implementing provisions for rules relating to learning and development under the special linguistic training scheme for translators at the general secretariat of the EESC	02.03.2017	13.12.2017	
		Decision 234/17 A on implementing provisions for rules relating to learning and development under the special linguistic training scheme for translators at the general secretariat of the EESC	13.12.2017		
		Strategic framework for learning and development at the EESC	07.12.2017		1 IR

### Title III - Career of Officials

#### Chapter 1 – Recruitment

27-34	Recruitment	Decision 444/14 A - General implementing provisions to be applied when grading staff at the time of their recruitment or engagement	04.12.2014		1 GIP
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#### Chapter 2 - Administrative Status

##### Section 3 - Leave on personal grounds

40	Leave on personal grounds	Decision 235/14 A implementing the measures for leave on personal grounds for officials and unpaid leave for temporary and contract agents	30.10.2014		1 IR
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##### Section 6 - Parental or family leave

42a	Parental leave	Decision 033/14 A on parental leave	01.01.2014	01.01.2018	1 IR
		Decision 238/17 A on parental leave	01.01.2018		
42b	Family leave	Decision 034/14 A on family leave	01.01.2014		1 IR

#### Chapter 3 - Reports, advancement to a higher step and promotion

43	Annual report	Decision 112/16 A adopting general implementing provisions on annual appraisal reports	26.05.2016		1 GIP
		Memo regarding Decision No 112/16 A, Article 9(6, 7, 8) following the updating of the Committee's annual staff appraisal procedure and the replacement of the hand-signed paper-based system with an electronic workflow system with paperless validation	01.04.2018		1 IR
		Decision 113/16 A adopting the instructions for assessments and the appraisal report template	26.05.2016	16.02.2017	
		Decision 022/17 A adopting the instructions for assessments and the appraisal report template	16.02.2017	13.03.2018	
		Decision 058/18 A adopting the instructions for assessments and the appraisal report template	13.03.2018	17.01.2019	
		Decision 007/19 A adopting the instructions for assessments and the appraisal report template	17.01.2019		
45	Promotion	Decision 114/16 A adopting the rules on promotion	26.05.2016		1 IR
		Decision 115/16 A setting up a Joint Promotion Committee	26.05.2016		1 IR
45a	Certification	Decision 458/05 A laying down General implementing provision for Article 45A of the Staff Regulations (certification)	18.07.2005	05.10.2017	1 GIP
		Decision 185/17 A adopting general implementing provisions on Article 45a of the Staff Regulations	05.10.2017		

#### Chapter 4 – Termination of Service

51	Professional incompetence	Decision 262/11 A on procedures for dealing with professional incompetence	25.05.2011		1 IR
52(2)	Retirement	Decision 492/14 A concerning remaining in service until the age of 67, and exceptionally, until the age of 70	22.12.2014		1 IR

## Title IV - Working conditions of officials

### Chapter 1 - Hours of work

55	Working time	Decision 474/15 on working hours and working-time arrangements	01.01.2016	19.07.2017	1 IR
		Decision 131/17 A on working hours and working-time arrangements	19.07.2017		
55(2)	Telework	Decision 143/16 A amending the teleworking scheme	21.06.2016	16.10.2019	1 IR
		Decision 248/19 A concerning on the teleworking scheme at the EESC	16.10.2019		
55a + Annex IVa	Part time work	Decision 035/14 A concerning article 55A governing part-time work	01.01.2014		1 IR
55 + 56 + Annex VI, Annex V	Overtime	Decision 037/14 A on overtime	01.02.2014		1 IR
		Decision 205/18 on overtime for drivers	01.01.2018		1 IR

### Chapter 2 - Leave

57 + Annex V	Annual leave and special leave	Decision 032/14 A - Rules applicable to staff regarding annual and special leave entitlements	07.02.2014	01.10.2019	1 IR
58	Maternity leave				
57 + 58 + 61 + Annex V	Annual leave and special leave	Decision 212/19 A Rules applicable to staff regarding annual and special leave entitlements	01.10.2019		
59 – 60 + Annex V	Sick leave	Decision 273/16 A on rules applicable to staff regarding sick leave	01.01.2017		1 IR
60	Absence	Decision 032/14 A laying down rules applicable to staff regarding annual and special leave entitlements	07.02.2014	01.10.2019	1 IR
		Decision 212/19 A laying down rules applicable to staff regarding annual and special leave entitlements	01.10.2019		

## Title V + Annex VII - Emoluments and social security for officials

### Chapter 1 - Remuneration and expenses

#### Annex VII - Remuneration and reimbursement of expenses

#### Section 1 - Family allowances

67 – 68 + Annex VII (article 1(2)(d))	Household allowance by special decision	Decision 298/04 A adopting General implementing provisions on granting the household allowance by special decision	01.05.2004		1 GIP
67 – 68 + Annex VII (article 2(4))	Person treated as dependent child	Decision 299/04 A adopting General Implementing Provisions concerning persons to be treated as dependent children	01.05.2004		1 GIP
67 – 68 + Annex VII (articles 1, 2 and 3)	Family allowances	Decision No 300/04 A general implementing provisions for giving effect to Articles 67 and 68 of the staff regulations and Articles 1, 2 and 3 of Annex VII thereto	01.05.2004		1 GIP
67 - 68 + Annex VII (articles 1, 2 and 3)	Education allowance	Decision 019/14 A - General Implementing provisions for the grant of the education allowance (Article 3 of Annex VII to the Staff Regulations)	01.01.2014	01.01.2014	1 GIP
		Decision 019/14 A - General Implementing provisions for the grant of the education allowance (Article 3 of Annex VII to the Staff Regulations)	01.01.2014		

#### Section 3 – Reimbursement of expenses

71 + Annex VII (Art 8)	Travel expenses	Decision 031-14 A concerning Article 8 of annex VII	01.01.2014		1 IR
71 + Annex VII (Art 8)	Place of origin	Decision 030/14 A concerning Article 7(4) of annex VII on determining the place of origin	01.01.2014		1 IR
71 + Annex VII (Art 9)	Removal expenses	Decision 020/14 A - General implementing provisions concerning the reimbursement of removal expenses (Article 9 of Annex VII to the Staff Regulations)	01.01.2014		1 GIP
71 + Annex VII (Art 11 – 13)	Mission and duty travel expenses	Decision 890/10 A adopting General Implement Decisions on the Guide to missions for officials and agents of the EESC	01.01.2011		1 GIP

### Chapter 3 + Annex VIII - Pensions and invalidity allowance

77 + Annex VIII (Art 4)	Calculation of pension rights	Decision 304/04 A on taking into account the periods of service previously performed at the time of re-entry into service	01.05.2004		1 IR
		Decision 307/04 A on the purchase of additional pension rights	01.05.2004		1 IR
77 + Annex VIII (Art 11 -12)	Transfer of pension rights	Decision 305/04 A on the transfer of pension rights - reopening of possibilities	01.05.2004		1 IR
		Decision 394/11 A on the general implementing provisions for article 11 and 12 of Annex VIII	15.07.2011		1 GIP

### Title VI - Disciplinary measures

86 + Annex IX	Disciplinary proceedings and administrative investigations	Decision 635/05 A on the general implementing provisions regarding disciplinary procedures and administrative inquiries	07.12.2005		1 GIP
		Decision 023/07 A determining the composition of the Disciplinary Board	22.01.2007		1 IR

## Conditions of Employment of Other Servants

Article	Subject matter	Implementing rule	Entry into force	Date of expiry	Counting
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### Title II - Temporary Staff

#### Chapter 1 - General provisions

8	General policy for the engagement and use of temporary staff Recruitment procedures for temporary agents Working conditions Maternity leave and maternity pay	Internal Directive DRH 001/15 - Guidelines on the engagement of temporary staff at the EESC	17.12.2015		1 IR
12(5)					0
16 + 91		Decision 205/18 on overtime for drivers	01.01.2018		
17 + 91		Decision 234/14 A on maternity leave and pay for women whose maternity begins before the end of their contract	01.01.2014		1 IR

### Title IV - Contract Staff

#### Chapter 1 - General provisions

79(2)	Use of Contract staff	Decision 443/14 A adopting the general provisions for implementing the procedures governing the recruitment and employment of contract staff at the European Economic and Social Committee	04.12.2014		1 GIP
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#### Chapter 3 - Conditions of engagement

82	Recruitment procedures for Contract staff	Decision 444/14 A - General implementing provisions to be applied when grading staff at the time of their recruitment or engagement	04.12.2014		0
86	Grading upon recruitment	Decision 444/14 A - General implementing provisions to be applied when grading staff at the time of their recruitment or engagement	04.12.2014		0

# Committee of the Regions

## Staff Regulations

(applicable by analogy to other servants whenever the CEOS expressly provide for it)

Article	Subject Matter	Implementing rule	Entry into force	Date of expiry	Counting
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### Title I - General Provisions

2	AIPN Powers (subdelegation)	Decision 6/2016 on the AIPN Powers	26.04.2016		1 IR
		Decision 370/2016 of the SG on AIPN Powers	01.01.2017		1 IR
		Decision 68/2016 of the HR Director on AIPN Powers (amended by Decision 9/2019 of 22/2/2019)	01.01.2017		1 IR
		Decision 32/2015 on a temporary replacement for the functions of the SG in the event of absence or impediment	02.12.2015		1 IR
5 + Annex I and XIII	Type of posts	Decision 390/2013 on types of post and post titles	01.01.2014	18.02.2019	1 IR
		Decision 26/2019 on types of post and post titles	18.02.2019		
9	Reports Committee	Decision 129/2009 establishing the Reports Committee	03.04.2009	02.05.2017	1 IR
		Decision 81/2017 establishing the Reports Committee	02.05.2017	19.09.2019	
		Decision 181/2019 establishing the Reports Committee	19.09.2019		

### Title II - Rights and Obligations of Officials

11 - 21	Ethics and Integrity	Decision 419 regarding rights and obligations of deontology and integrity of officials and other agents	23.12.2005		1 IR
12a	Harassment	Decision 362/2010 regarding moral and sexual harassment at work	29.11.2010		1 IR
12b - 16 - 17	Outside activities	Decision 66/2014 concerning outside activities	11.04.2014		1 IR
22a - c	Whistleblowing	Decision 26/2004 concerning the terms and conditions for internal investigations in relation to the prevention of fraud, corruption and any illegal activity detrimental to the Communities' interests	10.02.2004		1 IR
		Decision 508/2015 laying down rules on whistleblowing	01.01.2016		1 IR
24a	Training	Decision 73/2015 rules relating to learning and development at the CoR	07.04.2015		1 IR
		Decision 7/2016 identifying compulsory and recommended training for staff at the CoR	01.03.2016	04.10.2017	1 IR
		Decision 75/2017 identifying compulsory and recommended training for staff at the CoR	04.10.2017		

### Title III – Career of Officials

#### Chapter 1 – Recruitment

27-34	Recruitment	Decision N° 93/2014 laying down General implementing provisions on grading upon recruitment	01.01.2014		1 GIP
		Service instruction of the Secretary general 0001/2019 on internal administrative rules on recruitment	01.02.2019		1 IR

#### Chapter 2 - Administrative Status

#### Section 3 - Leave on personal grounds

40	Leave on personal grounds	Decision N° 465/2015 laying down implementing measures concerning leave on personal grounds for officials and unpaid leave for temporary and contract staff of the EU	14.10.2015	23.04.2019	1 IR
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		Decision 72/2019 laying down implementing measures concerning leave on personal grounds for officials and unpaid leave for temporary and contract staff of the EU	23.04.2019		
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Section 6 - Parental or family leave					
42a	Parental leave	Decision 21/2014 on rules applicable to staff regarding parental leave	01.01.2014	31.10.2017	1 IR
		Decision 166/2017 on rules applicable to staff regarding parental leave	31.10.2017		
42b	Family leave	Decision N° 22/2014 on rules applicable to staff regarding family leave	01.01.2014		1 IR

Chapter 3 - Reports, advancement to a higher step and promotion					
44(1)	Advancement in step	Decision 360/2013 on the application of Article 7§7 of annex XIII - advancement in step	12.11.2013		1 IR
43	Annual report	Decision N° 510/2015 adopting general implementing provisions on staff reports	01.01.2016	01.02.2019	1 GIP
		Decision 13/2019 adopting general implementing provisions on staff reports	01.02.2019		
		Decision N° 003/2016 adopting the Assessment Instructions and the staff report form	01.01.2016	01.02.2019	1 IR
		Instruction of Staff Assessment of the SG n° 2/2019	15.02.2019		
45	Promotion	Decision 0116/2014 on promotions	16.06.2014	01.02.2019	1 IR
		Decision 14/2019 on promotions	01.02.2019		
45(2)	Promotion	Decision 304/2006 concerning the adoption of the commun rules laying down the procedure for implementing Article 45(2) of the Staff Regulations (amended by Decision 76/2016 of 25/04/2016)	08.09.2006		1 IR
45a	Certification	Decision 0403/2014 adopting the general provisions for implementing article 45a of SR	28.11.2014	10.07.2018	1 GIP
		Decision 132/2018 adopting the general provisions for implementing article 45a of SR	10.07.2018		

Section 5 – Retirement					
52(2)	Retirement	Decision 368/2016 concerning officials remaining in service beyond the age of automatic retirement	01.01.2017		1 IR

Title IV - Working conditions of officials					
Chapter 1 - Hours of work					
55	Working time	Decision N° 509/2015 on working hours and flexible working time arrangements	01.01.2016	18.07.2017	1 IR
		Decision 126/2017 on working hours and flexible working time arrangements	18.07.2017		
	Part time work	Decision N° 19/2014 concerning article 55a SR governing part-time work	01.01.2014		1 IR
55a + Annex IV a	Telework	Decision N° 121/2016 on the teleworking scheme	27.06.2016	14.10.2019	1 IR
		Decision 193/2019 on the teleworking scheme	14.10.2019		
56 + Annex VI	Overtime	Decision 353/2016 Indemnités forfaitaires pour les heures supplémentaires effectuées par les chauffeurs	01.01.2017		1 IR
		Decision N° 23/2014 regarding overtime	01.02.2014		1 IR

Chapter 2 – Leave					
57 + Annex V	Annual Leave and Special leave	Decision 365/2016 on rules applicable to staff regarding annual and special leave entitlements	01.01.2017		1 IR
		Decision 366/2016 Guidelines on granting special leave for exceptional work which goes beyond an official's normal obligations	01.01.2017		1 IR



58	<b>Maternity leave</b>	Decision 18/2014 on rules applicable to staff regarding annual and special leave entitlements	01.01.2014		0
59-60	<b>Sick leave</b>	Decision 322/2016 laying down rules for sick leave	01.11.2016		1 IR

## Title V + Annex VII - Emoluments and social security for officials

### Chapter 1 - Remuneration and expenses

#### Annex VII - Remuneration and reimbursement of expenses

##### Section 1 - Family allowances

67 - 68 + Annex VII (Art 1(2)(d))	<b>Household allowance by special decision</b>	Decision 315/04 On General Implementing provisions on granting household allowance by special decision	01.05.2004		1 GIP
67 - 68 + Annex VII (Art. 1)	<b>Family allowances</b>	Decision 317/04 on General Implementing provisions related to the application of articles 67 and 68 and articles 1,2,3 of annex VII	01.05.2004		1 GIP
67 - 68 + Annex VII (Art. 2)	<b>Dependent child allowance</b>				
67 - 68 + Annex VII (Art 2(4))	<b>Person treated as dependent child</b>	Decision N° 268/98 on General implementing provisions on Article 2 paragraph 4 of Annex VII	01.12.1998		1 GIP
67 - 68 + Annex VII (Art. 3)	<b>Education allowance</b>	Decision No 84/2013 on general implementing provisions for the grant of the education allowance (article 3 of Annex VII to the Staff Regulations)	01.01.2014		1 GIP

##### Section 3 - Reimbursement of expenses

71 + Annex VII (Art 7 - 8)	<b>Annual Travel expenses</b>	Decision 387/2013 concerning Article 8 of Annex VII of the Staff Regulation	01.01.2014	01.06.2019	1 GIP
		Decision 118/2019 concerning Article 8 of Annex VII of the Staff Regulation	01.06.2019		
71 + Annex VII (Art 8)	<b>Place of origin</b>	Decision 386/2013 concerning article 7(4) of annex VII on determining the place of origin	01.01.2014		1 GIP
71 + Annex VII (Art 9)	<b>Removal expenses</b>	Decision 385/2013 on General implementing provisions on removal expenses	01.01.2014		1 GIP
71 + Annex VII (Art 11 - 13a)	<b>Mission and duty travel expenses</b>	Decision 0053/2010 on General Implementing Provisions on Guide on missions for officials and other agents	01.05.2010		1 GIP

### Chapter 2 - Social Security benefits

76	<b>Financial assistance</b>	Internal rules on the application of Article 76 of the staff regulations on financial assistance for officials and other staff in a particularly difficult financial position	01.05.1996		1 IR
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### Chapter 3 + Annex VIII - Pensions and invalidity allowance

77 + Annex VIII (Art 11 - 12)	<b>Transfer of pension rights</b>	Decision 76/2011 in general implementing provisions for articles 11 and 12 of annex VIII on the transfer of pension rights	01.01.2014		1 GIP
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## Title VI Disciplinary measures + Annex VII - Emoluments and social security for officials

86 + Annex IX	<b>Disciplinary proceedings and administrative investigations</b>	Decision 83/2019 adopting the general implementing provisions on administrative investigations and implementing rules for disciplinary proceedings	06.05.2019		1 GIP
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## Conditions of Employment of Other Servants

Article	Subject matter	Implementing rule	Entry into force	Date of expiry	Counting
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## Title II - Temporary Staff

### Chapter 1 - General provisions

12(5)	<b>Recruitment procedure for Temporary agents</b>	Decision 23/2016 General implementing rules on the recruitment of temporary agents	03.02.2016	22.02.2018	<b>1 GIP</b>
		Decision 31/2018 General implementing rules on the recruitment of temporary agents	22.02.2018		
		Service instruction of the Secretary general 0001/2019 on internal administrative rules on recruitment	01.02.2019		<b>1 IR</b>

<b>Chapter 3 - Conditions of engagement</b>					
15	<b>Classification in step</b>	Decision 93/2014 laying down General implementing provisions concerning classification in step upon recruitment of officials or engagement of temporary staff	01.01.2014		<b>1 GIP</b>

<b>Chapter 4 – Working conditions</b>					
17 + 91	<b>Maternity leave and maternity pay</b>	Decision N° 461/2015 on maternity leave and payment for agents before the end of their contract	14.10.2015		<b>1 IR</b>

<b>Title IV - Contract Staff</b>					
<b>Chapter 3 - Conditions of engagement</b>					
79(2)	<b>Use of Contract staff</b>	Decision 92/2014 on General implementing provisions regarding procedures of conditions of engagement of contract staff (last amended by Decision 90/2015)	04.12.2014		<b>1 GIP</b>

<b>Chapter 3 - Conditions of engagement</b>					
82	<b>Recruitment procedures for Contract Staff</b>	Decision 92/2014 on General implementing provisions regarding procedures of conditions of engagement of contract staff (last amended by Decision 90/2015)	01.01.2014		<b>0</b>
		Service instruction of the Secretary general 0001/2019 on internal administrative rules on recruitment	01.02.2019		<b>1 IR</b>
86	<b>Grading upon recruitment</b>	Decision 92/2014 on General implementing provisions regarding procedures of conditions of engagement of contract staff (last amended by Decision 90/2015)	01.01.2014		<b>0</b>

# EUROPEAN OMBUDSMAN

## Staff Regulations

(applicable by analogy to other servants whenever the CEOS expressly provide for it)

Article	Subject Matter	Implementing rule	Entry into force	Date of expiry	Counting
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### Title I - General Provisions

1d(4)	Disability	General implementing provisions for implementing article 1e(4) concerning recruitment of disabled persons	01.05.2004		1 GIP
2	AIPN powers	Delegation of exercise of powers as Appointing authority	08.09.2015		1 IR
5 + Annex I	Types of posts and post titles	Decision on type of posts and post titles	01.01.2014		1 IR
5 + Annex I and Annex XIII (Art 30-31)	Assignment of officials holding special responsibilities to "Head of unit or equivalent" or "Adviser or equivalent" before 31 December 2015				

### Title II - Rights and Obligations of Officials

Article 12a (4)	Prevention of harassment	Decision of the European Ombudsman on a Policy for the prevention of and protection against harassment in the Office	18.12.2017		1 IR
12b - 16 - 17	Outside activities	Decision of the European Ombudsman on internal rules concerning the exercise of an occupational activity after leaving the service of the European Union (article 16 SR)	07.03.2016		1 IR
22 a-c	Whistleblowing	Decision of the European Ombudsman on internal rules concerning disclosure in the public interest ('whistleblowing')	02.12.2015		1 IR
24 a	Training	Decision adopting the guide for training	12.09.2013		1 IR

### Title III - Career of Officials

#### Chapter 1 - Recruitment

27-34	Recruitment	General implementing provisions on the criteria applicable to classification in step on appointment or recruitment	01.01.2014		1 GIP
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#### Chapter 2 - Administrative Status

##### Section 6 - Parental or family leave

42a	Parental leave	General implementing provisions for Article 42a concerning parental leave	01.05.2004		1 GIP
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#### Chapter 3 - Reports, advancement to a higher step and promotion

43	Annual report	General implementing provisions for implementing Article 43 SR and Article 15§2 and 87§1 CEOS	01.01.2010		1 GIP
		Decision of the European Ombudsman on General Implementing Provisions on Articles 43 and 44 SR	20.12.2017		1 GIP
45	Promotion	Decision of the European Ombudsman on promotions policy and career planning	12.09.2013		1 GIP
45a	Certification	General implementing provisions on article 45a	21.07.2005		1 GIP

Title IV - Working conditions of officials					
Chapter 1 - Hours of work					
55	Working time	Internal rules on working hours and flexitime	30.09.2009	12.12.2016	1 IR
		Internal rules on working hours and flexitime	12.12.2016		
55a + Annex IV a	Telework	Decision of the European Ombudsman on the implementation of teleworking in the European Ombudsman	30.09.2014		1 IR
	Part-time work	Decision of the European Ombudsman on internal rules for part-time work	28.05.2019		1 IR
56 + Annex VI	Overtime	Internal rules - compensation in respect of overtime (article 55-56b and Annex VII)	01.05.2014		1 IR
		Internal rules on fixed allowance (drivers) (last amended by Decision of the European Ombudsman on 07.04.2020)	05. 06 2008		1 IR
Art 59(4)	Invalidity procedure	Decision of the European Ombudsman on the procedure of invalidity	02.12.2015		1 IR

Title V + Annex VII - Emoluments and social security for officials					
Chapter 1 - Remuneration and expenses					
Annex VII - Remuneration and reimbursement of expenses					
Section 1 - Family allowances					
67 - 68 + Annex VII (Art 1(2)(d))	Household allowance by special decision	General implementing provisions regarding the granting of household allowance by special decision	01.05.2004		1 GIP
67 - 68 + Annex VII (Art 1)	Family allowance	General implementing rules on the implementation of articles 67 and 68 and articles 1,2, and 3 of its annex VII regarding the payment of family allowance	01.05.2004		1 GIP
67 - 68 + Annex VII (Art 2)	Dependent child allowance				
67 - 68 + Annex VII (Art 2(4))	Person treated as dependent child	General implementing rules on article 2(4) of annex VII	01.05.2004		1 GIP
67 - 68 + Annex VII (Art 3)	Education allowance	General implementing provisions on granting education allowance	01.01.2014		1 GIP

Section 3 - Reimbursement of expenses					
71+Annex VII (Art 7- 8)	Place of origin	General implementing provisions regarding the place of origin	01.05.2004		1 GIP
71+Annex VII (Art 8)	Travel expenses	General implementing provisions giving effect to article 8 of annex VII concerning payment of travel expenses	01.01.2014		1 GIP
71+Annex VII (Art 9)	Removal expenses	Decision on general implementing provisions on reimbursement of removal expenses	01.12.2014	12.12.2019	1 GIP
		Decision on general implementing provisions on reimbursement of removal expenses	12.12.2019		
71 +Annex VII (Art 11 - 13a)	Mission and duty travel expenses	Internal Decision on Mission guide	01.07.2008		1 IR
		Decision of the European Ombudsman on General Implementing Provisions on Articles 11-12 -13 Annex VII of the SR	29.11.2018		1 GIP
71	Contribution for public transportation expenses	Decision of the European Ombudsman on internal rules governing the contribution for public transportation expenses	17.05.2016		1 IR

Title VI - Disciplinary measures					
86 + Annex IX	Disciplinary proceedings and administrative investigations	General implementing provisions on disciplinary procedures and administrative investigations	01.05.2004		1 GIP

<b>Conditions of Employment of Other Servants</b>					
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Article	Subject matter	Implementing rule	Entry into force	Date of expiry	Counting
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<b>Title IV - Contract Staff</b>					
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<b>Chapter 1 - General provisions</b>					
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79(2)	Use of Contract Staff	Decision on the procedures of engagement of contract agents	01.01.2014		1 GIP
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<b>Chapter 3 - Conditions of engagement</b>					
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82	Recruitment procedures for Contract Staff	Decision on the procedures of engagement of contract agents	01.01.2014		0
86	Grading upon recruitment	Decision on the procedures of engagement of contract agents	01.01.2014		0

# European Data Protection Supervisor

## Staff Regulations

(applicable by analogy to other servants whenever the CEOS expressly provide for it)

Article	Subject Matter	Implementing rule	Entry into force	Date of expiry	Counting
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### Title I - General Provisions

5 + Annex I	Types of post and post titles	Decision on types of post and post titles	01.01.2014		1 IR
9	Committees	Decision on setting up a staff committee	08.02.2006		1 IR

### Title II - Rights and Obligations of Officials

12 a	Harassment	Decision adopting implementing measures regarding Articles 12a and 24 of Staff Regulations about the procedure relating to anti-harassment.	10.12.2014		1 IR
12b - 16 - 17	Outside activities	Decision on outside activities	01.01.2014	13.09.2019	1 IR
		Decision on outside activities and assignments and on occupational activities after leaving the Service	13.09.2019		
12b= Art. 40 Annex VIII	Active Senior	Guidelines for making use of the expertise of former staff members 'active senior' initiative	29.05.2018		1 IR
22 a-c	Whistleblowing	Decision on internal rules concerning whistleblowing	14.06.2016	29.11.2019	1 IR
		Decision on internal rules concerning whistleblowing	29.11.2019		
24a	Training	Decision on Staff Training of 10 October 2011	10.10.2011	14.07.2015	1 IR
		Decision on Learning and development	14.07.2015		

### Title III - Career of Officials

#### Chapter 1 - Recruitment

27-34	Recruitment	Decision 54 on General implementing provisions regarding classification in step upon recruitment or engagement	01.01.2014		1 GIP
29	Appointment of Senior officials	Selection manual for senior management positions	01.01.2019		1 IR

#### Chapter 2 - Administrative Status

##### Section 2 - Secondment

38	Secondment	EDPS policy on short secondments and exchanges	12.06.2014		1 IR
		EDPS-EDPB Joint Decision on EDPB Short Secondment Programme	12.06.2019		1 IR

##### Section 3 - Leave on personal grounds

40	Leave on personal grounds	Decision 50 regarding measures on leave on personal grounds of officials and unpaid leave of temporary and contract agents	01.01.2014		1 IR
		Decision 50 regarding measures on leave on personal grounds of officials and unpaid leave of temporary and contract agents	01.01.2014	17.07.2016	1 IR
		Decision 50 regarding measures on leave on personal grounds of officials and unpaid leave of temporary and contract agents	18.07.2016	19.12.2019	
		Decision 50 regarding measures on leave on personal grounds of officials and unpaid leave of temporary and contract agents	19.12.2019		

Section 6 - Parental or family leave					
42a	Parental leave	General implementing provisions of article 42 bis on parental leave	01.07.2005		1 GIP
42a, 42b +35	Parental leave	Directive 1/2009 on probationary period suspensions in case of parental and family leave	01.09.2009		1 IR
42b	Family leave	Decision 14 regarding implementing provisions on family leave	01.05.2004		1 IR

Chapter 3 - Reports, advancement to a higher step and promotion					
Art 43	Annual report	Decision 30-bis adopting general implementing provisions on staff reports	15.12.2014		1 GIP
45	Promotion	Decision 38-bis adopting General implementing provisions concerning promotion	14.05.2014	24.05.2017	1 GIP
		Decision 38 ter adopting General implementing provisions concerning promotion	24.05.2017		
Art 45a	Certification	Decision 43-ter laying down general implementing provisions on article 45 bis	15.12.2014		1 GIP

Chapter 4 - Termination of Service					
Section 4 - Procedures dealing with incompetence					
51	Professional incompetence	Decision of the European Data Protection Supervisor relating to the procedure for detecting, managing and resolving professional incompetence	10.11.2015		1 IR

Title IV - Working conditions of officials					
Chapter 1 - Hours of work					
55	Working time	Decision on working time	01.01.2014		1 IR
55a + Annex IV a	Part time work	Decision 10 concerning rules on part-time work	01.05.2004		1 IR
	Telework	Decision regarding telework	18.12.2014	07.07.2017	1 IR
		Decision on Teleworking Arrangements	07.07.2017	07.02.2019	
		Decision on Telework	07.02.2019		

Chapter 2 - Leave					
57 + Annex V	Annual Leave and Special leave	Decision on leave	01.01.2014		1 IR
58	Maternity leave				
Art.57(2) +Annexe V	Annual leave and special leave	Directive n.2/2009 on time management for breastfeeding	01.09.2009		1 IR
59-60	Sick leave	Decision introducing implementing provisions on absences as a result of sickness or accident	20.12.2004		1 IR

Title V + Annex VII - Emoluments and social security for officials					
Chapter 1 - Remuneration and expenses					
Annex VII - Remuneration and reimbursement of expenses					
Section 1 - Family allowances					
67 - 68 + Annex VII (Art 1(2)(d))	Household allowance by special decision	General implementing provisions on household allowance by special decision - Decision 21	01.05.2004		1 GIP
67 - 68 + Annex VII (Art 2(4))	Person treated as dependent child	General implementing provisions on person assimilated as dependent child	01.05.2004		1 GIP
67 - 68 + Annex VII (Art 3)	Education allowance	General implementing provisions on granting education allowance - Decision 55	14.07.2014		1 GIP

Section 3 - Reimbursement of expenses					
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71 + Annex VII (Art 7 - 8)	<b>Travel expenses</b>	Decision adopting General implementing provisions on annual travel expenses	01.01.2014		<b>1 GIP</b>
71 + Annex VII (Art 8)	<b>Place of origin</b>	Decision on General implementing provisions on the application of article 7(4) of annex VII regarding place of origin	01.01.2014		<b>1 GIP</b>
71 + Annex VII (Art 9)	<b>Removal expenses</b>	Decision 53 adopting General implementing provisions on removal expenses	01.01.2014		<b>1 GIP</b>
71 + Annex VII (Art 11 - 13a)	<b>Mission and duty travel expenses</b>	General implementing provisions adopting the Guide to missions	09.12.2004		<b>1 GIP</b>

### Chapter 3 + Annex VIII - Pensions and invalidity allowance

77+Annex XIII (art 4)	<b>Calculation of pension rights</b>	General implementing provisions on article 4 of annex VIII regarding calculation of pension rights for the years worked before entry into service	01.10.2007		<b>1 GIP</b>
77 + Annex VIII (Art 11 -12)	<b>Transfer of pension rights</b>	Decision 36-bis adopting General implementing provisions of articles 11 and 12 of annex VIII regarding transfer of pension rights	16.02.2012		<b>1 GIP</b>

### Title VI - Disciplinary measures

86 + Annex IX	<b>Disciplinary proceedings and administrative investigations</b>	EDPS decision adopting implementing provisions regarding the conduct of administrative inquiries and disciplinary proceedings	01.01.2014		<b>1 GIP</b>
86 + Annex IX	<b>Prevention of fraud , corruption and any other illegal activity</b>	Decision concernong the terms and conditions for internal investigations in relation to the prevention of fraud, corruption and any illegal activity detrimental to the Union interests	12.07.2007	24.09.2019	<b>1 IR</b>
		Decision concerning the terms and conditions for internal investigations in relation to the prevention of fraud, corruption and any illegal activity detrimental to the Union interests	24.09.2019		

### Title VII - Appeals

90-91	<b>Complaints and appeals</b>	Decision adopting implementing measures regarding articles 90 & 91	11.11.2014		<b>1 IR</b>
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## Conditions of Employment of Other Servants

Article	Subject matter	Implementing rule	Entry into force	Date of expiry	Counting
<b>Title II - Temporary Staff</b>					
<b>Chapter 1 - General provisions</b>					
17 + 91	<b>Maternity leave and maternity pay</b>	Decision 51 on maternity leave and payment when maternity leave starts before the end of their contract	01.01.2014		<b>1 IR</b>

### Title IV - Contract Staff

<b>Chapter 1 - General provisions</b>					
79(2)	<b>Use of Contract staff</b>	Decision 48 on General implementing provisions of article 79(2) of CEOS regarding conditions of engagement of contract agents 3a and 3 b (amended by Decision 56 of 1 January 2014 on general implementing rules on the conditions of engagement of contract agents)	16.02.2012		<b>1 GIP</b>

### Chapter 3 - Conditions of engagement

82	<b>Recruitment procedures for Contract Staff</b>	Decision 48 on General implementing provisions of article 79(2) of CEOS regarding conditions of engagement of contract agents 3a and 3 b (amended by Decision 56 of 1 January 2014 on general implementing rules on the conditions of engagement of contract agents)	16.02.2012		<b>0</b>
86	<b>Grading upon recruitment</b>	Decision 48 on General implementing provisions of article 79(2) of CEOS regarding conditions of engagement of contract agents 3a and 3 b (amended by Decision 56 of 1 January 2014 on general implementing rules on the conditions of engagement of contract agents)	16.02.2012		<b>0</b>



Chapter 5 - Special Provisions					
2+88	Maximum duration for the recourse to non permanent staff	Maximum duration for the recourse to non permanent staff	13.12.2018		1 IR

### **Legend**

General implementing provisions (GIP)

Rule adopted by agreement between the institutions

Other implementing rule (IR)

*In the “Article” column, the same colour coding is used to indicate when the Staff Regulations or the Conditions of Employment of Other Servants prescribe a specific form to the implementing rule, i.e. respectively, general implementing provisions, other implementing rules, or rules adopted by agreement between the institutions. The full list of rules adopted by agreement between the institutions is provided for in Annex I.*

*When the respective field is white, the adoption of an implementing rule has either not been explicitly foreseen by these acts or these acts do not prescribe any specific form to such an implementing rule.*

*In the tables, the following method of counting was applied:*

- *An implementing rule was counted once, even if it covered more than one subject matter;<sup>1</sup>*
- *A rule amending an already existing rule was not counted separately;*
- *If an implementing rule was replaced during the period covered by the report, only one implementing rule was counted.<sup>2</sup>*

<sup>1</sup> An exception was made in the case of "omnibus decisions" adopted by the EEAS, i.e. general decisions that adopt, *en bloc* and by way of analogy, several special decisions of other institutions. In such a case, the respective number of special decisions was counted.

<sup>2</sup> However, when a general implementing rule was replaced by a different type of implementing rule (or vice versa), two implementing rules were counted (one for each category of rules).