



**COUNCIL OF  
THE EUROPEAN UNION**

**Brussels, 4 March 2011**

**7204/11**

**BUDGET 5  
FIN 135**

**NOTE**

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from : General Secretariat of the Council  
to Budget Committee

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Subject : Estimate of expenditure and revenue for the financial year 2012 for the European Council and the Council (Section II of the EU Budget)  
- Explanatory memorandum

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**1. Introduction**

1.1. The global economic and financial crisis has an important impact on national public finances. Member States are cutting administrative expenditure in their national budgets as part of efforts to balance their budgets. In the budget guidelines for 2012, adopted during its meeting on 15 February 2011, the ECOFIN Council recalled "*the common objective of increasing administrative efficiency along the same line adopted by Member States to optimise the use of limited resources given the rigorous fiscal consolidation Member States are undertaking*".

In its letter of 3 February 2011 regarding the establishment of the draft budget for 2012, the Commission invited the European Institutions to make all possible efforts towards limiting expenditure in preparing estimate of expenditure for the draft budget for 2012. The global objective is to make real efforts towards limiting expenditure for the draft budget for 2012 and to send a positive signal to European public opinion, demonstrating that the European Institutions are acting responsibly in light of the difficult economic and budgetary conditions in Member States.

- 1.2. Following these guidelines the General Secretariat of the Council (GSC) has elaborated a budget proposal for the European Council and Council (Section II of the EU budget) for 2012 which is based on a thorough re-assessment of the needs for its current activities and necessary projects in 2012, both in terms of financial and human resources.

The general objective of this exercise has been zero growth in terms of appropriations compared to the level of 2011 for the functioning of the GSC. In addition to this zero growth approach, the appropriations for some specific items have been reduced, taking into account past years' budget implementation.

As a result of this combined approach, the GSC proposes a draft budget for 2012 of EUR 538,5 million, corresponding to a decrease of EUR 25 million (- 4,4 %) compared to the 2011 budget.

This decrease comes mainly from the following reductions:

- EUR 10 million from advance payments for the Résidence Palace building,
- EUR 8 million from interpretation,
- EUR 7 million from delegations' travel expenses.

Moreover, the GSC proposes to reduce its establishment plan with 20 AST posts (see 2.1.1.).

- 1.3. The Commission's letter of 3 February 2011 suggests that any request related to a future enlargement would be included in the estimates of expenditure of Institutions only once a formal decision on the date of accession is taken. The GSC proposes to follow this approach except for 7 contract agents, needed for the translation of the accession treaties and the supervision of the translation for the *acquis communautaire* in the Croatian language. Once a formal decision on the date of accession is taken, all enlargement related expenditure (notably the publishing of the *acquis communautaire* and the set-up of the Croatian language unit) will be presented in a specific amending letter or amending budget.
- 1.4. In conformity with the parameters received from the Commission for the elaboration of the budget for 2012, a salary increase of 0,9 % is incorporated in the draft budget for 2012. This represents the salary adjustment that will be decided in December 2011.

The estimated general price increase of 1,8 % in 2012 has been offset by reducing volumes.

- 1.5. Table 1 presents the budget proposal for 2012 by category. More detailed commentary on the development of each category is set out in paragraph 2 below.

**Table 1: Proposal for draft budget of the ECC for 2012 (by category, EUR)**

Category	2010 budget	2011 budget	2012 DB	Change 2012/2011
Establishment plan	323.970.000	288.302.326	294.797.000	2,3%
Other staff expenditure	23.512.000	24.586.301	23.065.000	-6,2%
Buildings (title II)	39.917.000	38.255.000	38.153.000	-0,3%
Computer systems (title II)	35.517.000	35.782.000	36.116.000	0,9%
Interpreting costs	92.740.000	94.722.973	86.723.000	-8,4%
Delegations' travel expenses	36.792.000	33.675.000	26.675.000	-20,8%
Official Journal	5.115.000	5.193.000	4.626.000	-10,9%
Title III	35.939.000	2.536.000	-	
Reflexion Group	533.000	-	-	
Miscellaneous (title II)	18.517.000	19.210.000	17.390.000	-9,5%
Reserve	6.000.000	6.000.000	6.000.000	0,0%
<b>Total (excl. acquisition)</b>	<b>618.552.000</b>	<b>548.262.600</b>	<b>533.545.000</b>	<b>-2,7%</b>
Acquisition of immovable property	15.000.000	15.000.000	5.000.000	-66,7%
<b>Grand total</b>	<b>633.552.000</b>	<b>563.262.600</b>	<b>538.545.000</b>	<b>-4,4%</b>

With the proposal for 2012, the share of the ECC budget (Section II of the EU budget) in heading 5 of the financial framework (FF) will develop as presented in table 2. The table also shows the development over the last 5 years.

**Table 2: ECC budget (section II) in Heading 5 of the FP in 2008-2012 (EUR million)**

	2008		2009		2010		2011		2012	
	m€	change	m€	change	m€	change	m€	change	m€	change
<b>Heading 5</b>	7.457	4,8%	7.603	2,0%	7.962	4,7%	8.416	5,7%	8.754	4,0%
<b>ECC / Council budget</b>	595	0,2%	603	1,3%	634	5,1%	563	-11,2%	539	-4,4%
<b>Share in heading 5</b>	<b>8,0%</b>		<b>7,9%</b>	<b>-1,3%</b>	<b>8,0%</b>	<b>1,3%</b>	<b>6,7%</b>	<b>-16,3%</b>	<b>6,2%</b>	<b>-7,5%</b>

## **2. Commentary by category of expenditure**

### **2.1. Personnel (establishment plan)**

The level of appropriations for the budget headings relating to the establishment plan (increase of 2,3 %) is mainly determined by the following changes:

#### **2.1.1. Change of establishment plan**

As a consequence of some management decisions taken by the GSC, the establishment plan can be reduced with 20 posts (a combination of a transfer of activities from the GSC's Sickness Insurance Service to the PMO and a rationalisation of the working methods within the language units). All requests of the services for new staff in 2012 have been scrutinised in depth. After this analysis it has been decided not to ask for new posts but to cover the most compelling needs by redeployment of existing posts (29 posts).

### 2.1.2. Salary adjustment, career development<sup>1</sup>

The Commission's estimate for the salary adjustment in 2011 is 0,9 %, which corresponds to an increase of EUR 2,1 million (full year impact). The same percentage is applied for the salary increase in 2012, to be decided in December 2012 (impact from 1/7/2012 to 31/12/2012). This results in a further increase of EUR 1,3 million.

The advancement in career in terms of seniority (i.e. advancing in steps within a grade) has an impact of EUR 3,8 million in 2012.

The modification of the establishment plan necessary to respect article 6 of the staff regulations (promotions) will cost EUR 0,8 million.

### 2.1.3. Flat-rate reduction

The GSC estimates to increase the net occupation in the establishment plan by 55 posts in 2012, which makes it possible to reduce the flat-rate reduction to 6,5 %.

## 2.2. Other staff expenditure

The category "other staff expenditure" includes a provision for 7 contract agents for the directorate of legislative quality in the Croatian language. These agents have already been recruited in 2011.

The GSC proposes to increase the provision for long term contract agents with 10 to 107 in total. Long term contract agents are used for projects and tasks where it is not necessary to employ permanent staff.

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<sup>1</sup> The figures given are before applying the flat-rate reduction.

For compensatory recruitment, which is used to fill short term gaps (e.g. illnesses, maternity leave etc.) the GSC proposes to maintain the scheme at the level of 2011 (55 contract agents). It should be mentioned that using contract agents is a cheaper solution than the recruitment of temporary officials.

The overall amount for contract agents goes down by EUR 0,7 million due to the fact that unlike the budget 2011 which included appropriations for enlargement only an amount for 7 contract agents has been foreseen in the budget 2012.

Based on the estimated needs of the GSC's services in 2012, the costs for missions have been reduced by EUR 0,5 million (12 %) compared to 2011.

### 2.3. Immovable property (Chapter 2 0)

The provision for the yearly advance payments for the Résidence Palace has been reduced by EUR 10 million compared to 2011. The reduction is based on the overall amounts which have been already paid (90 % of the estimated cost of the project) and on the progress of the construction work. The delivery of the building is foreseen for early 2014.

The budget for the functioning and maintenance of the buildings is slightly decreased (0,3%). The proposal includes reorganisation of the budget structure between Items 2 0 0 3 (*Fitting-out and installation work*) and 2 0 1 0 (*Cleaning and maintenance*). Some of the projects have been re-scheduled which results in a reduction of EUR 1,1 million. A further reduction of EUR 0,1 million is foreseen for security fitting-out work.

On the other hand, the following increases, relating to the contractual obligations, are proposed:

- rents (EUR 0,6 million) due to less revenue in 2012,
- cost for security and surveillance (EUR 0,3 million),
- cost for water, gas and electricity (EUR 0,2 million).

#### 2.4. IT-expenditure (Article 210)

The IT-budget is kept at the level of 2011. The increase of Article 2 1 0 by EUR 0,3 million is explained by a change in budget structure whereby certain IT-equipment previously bought under Item 2 2 3 0 (*Office supplies*) has been transferred to Item 2 1 0 0 (*Acquisition of equipment and software*). The amount in question has not changed compared to 2011.

#### 2.5. Technical equipment and installation (Article 2 1 2)

The decrease of EUR 0,3 million compared to the 2011 budget is related to the rescheduling of the project to modernise the conference rooms.

#### 2.6. Interpretation (Item 2 2 0 2)

Over the last few years the annual spending has been around 60-75 % of the appropriations for interpretation. This corresponds to a yearly under consumption of approximately EUR 20-35 million. The main part of the under spending has come from the "on-request" envelopes which counts for 55 to 75 % of the overall unused amount.

The volume of interpretation is not expected to increase compared to the level of the past few years. An increase in volume could be possible if DG SCIC of the Commission were able to provide more interpretation in certain languages where there is a shortage of interpreters. This increase would in any case be limited by the fact that there is no more space in the Justus Lipsius building to substantially increase the physical capacity for interpretation, i.e. interpreting booths. It should also be noted that the possible increase would, in practise, concern only 'on-request' interpreting as general interpreting already almost fully covers interpretation for meetings such as the European Councils, Council meetings and various preparatory bodies.

Given these facts, it is proposed that the budget for interpretation in 2012 is reduced by EUR 8 million compared to 2011.

## 2.7. Travel expenses of delegations (item 2200)

The implementation of the budget for delegations' travel envelopes has been significantly low since the beginning of the regime of envelopes. The annual spending, based on Member States' declarations, has been on average 55 % of the overall amount available.

It should be noted that the annual amount available for the delegations' travel envelopes is more than the budget appropriation for that purpose. In conformity with Decision 111/07, the GSC transfers 66 % of the unused amounts on "on-request" interpreting to delegations' travel envelopes. Since 2008, this supplementary amount has been in total approximately EUR 12-13 million per year.

Based on the continuous and important under-spending of the budget for delegations' travel envelopes it is proposed to reduce the amount by EUR 7 million compared to the 2011 budget. The proposal of EUR 26,7 million for the travel envelopes for the 2012 budget is still an increase compared to the implementation of the 2010 budget (EUR 24,8 million).

## 2.8. Official Journal (item 2211)

The budget provision for the Official Journal is reduced by 11 % compared to the amount foreseen in the budget 2011. The main reason for this reduction is the decrease in price by page charged for the production of the Official Journal.

## 2.9. Reserve

The reserve for unforeseen expenditure for the European Council and Council amounts to EUR 6 million, which is the same amount as for 2011. This reserve is meant to cover expenditure resulting from decisions with budgetary impact (contingencies) taken in the course of the financial year.

**Estimate of Revenue and Expenditure  
for the financial year 2012  
Section II - European Council and Council**

Item	Description	Outturn 2010	Budget 2011	DB 2012	2011/2012 %
<b>TITLE 1 - Persons working with the Institution</b>					
1 0 0 0	Basic salary	303.917	313.000	311.000	-1%
1 0 0 1	Entitlements related to the post held	62.604	65.000	67.000	3%
1 0 0 2	Entitlements related to the personal circumstances	8.123	20.000	20.000	0%
1 0 0 3	Social security cover	14.000	13.000	20.000	54%
1 0 0 4	Other management expenditure	631.333	900.000	910.000	1%
1 0 0 6	Entitlements related to entering, transfer and leaving the service	p.m.	p.m.	77.000	n/a
<b>1 0 0</b>	<b>Remuneration and other entitlements</b>	<b>1.019.978</b>	<b>1.311.000</b>	<b>1.405.000</b>	<b>7%</b>
1 0 1 0	Pensions	p.m.	p.m.	p.m.	n/a
<b>1 0 1</b>	<b>Termination of service</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>n/a</b>
1 0 2 0	Provisional appropriation for changes in the entitlements	p.m.	49.000	49.000	0%
<b>1 0 2</b>	<b>Provisional appropriation</b>	<b>p.m.</b>	<b>49.000</b>	<b>49.000</b>	<b>0%</b>
<b>Total Chapter 10 - Members of the Institution</b>		<b>1.019.978</b>	<b>1.360.000</b>	<b>1.454.000</b>	<b>7%</b>
1 1 0 0	Basic salaries	234.278.076	211.541.157	219.068.000	4%
1 1 0 1	Entitlements under the Staff Regulations related to the post held	4.300.494	3.916.421	2.573.000	-34%
1 1 0 2	Entitlements under the Staff Regulations related to the personal circumstances of the staff member	61.536.846	56.282.980	57.434.000	2%
1 1 0 3	Social security cover	10.130.301	9.310.302	9.602.000	3%
1 1 0 4	Salary weightings	130.693	213.834	30.000	-86%
1 1 0 5	Overtime	1.688.321	2.129.586	1.633.000	-23%
1 1 0 6	Entitlements under the Staff Regulations related to entering the service, transfer and leaving the service	2.991.000	3.057.336	3.140.000	3%
<b>1 1 0</b>	<b>Remuneration and other entitlements</b>	<b>315.055.730</b>	<b>286.451.616</b>	<b>293.480.000</b>	<b>2%</b>
1 1 1 0	Allowances in the event of retirement in the interests of the service	315.735	320.834	321.000	0%
1 1 1 1	Allowances for staff whose service is terminated	569.156	355.584	282.000	-21%
1 1 1 2	Entitlements of the former Secretaries-General	390.279	478.709	387.000	-19%
<b>1 1 1</b>	<b>Termination of service</b>	<b>1.275.170</b>	<b>1.155.127</b>	<b>990.000</b>	<b>-14%</b>

Item	Description	Outturn 2010	Budget 2011	DB 2012	2011/2012 %
1 1 2 0	Provisional appropriation (officials and temporary staff)	p.m.	1 850.710	1 317.000	-29%
1 1 2 1	Provisional appropriation (retired staff and special arrangements)	p.m.	8.000	5.000	-38%
<b>1 1 2</b>	<b>Provisional appropriation</b>	<b>p.m.</b>	<b>1.858.710</b>	<b>1.322.000</b>	<b>-29%</b>
<b>Total Chapter 11 - Officials and temporary staff</b>		<b>316.330.900</b>	<b>289.465.453</b>	<b>295.792.000</b>	<b>2%</b>
1 2 0 0	Other staff	4.215.499	8.098.000	7.352.000	-9%
1 2 0 1	National experts on secondment	1.016.205	1.289.043	1.187.000	-8%
1 2 0 2	Traineeships	537.413	544.000	565.000	4%
1 2 0 3	Outside services	1.951.593	2.068.000	2.069.000	0%
1 2 0 4	Supplementary services for the translation service	p.m.	202.000	152.000	-25%
<b>1 2 0</b>	<b>Other staff and outside services</b>	<b>7.720.710</b>	<b>12.201.043</b>	<b>11.325.000</b>	<b>-7%</b>
<b>1 2 2</b>	<b>Provisional appropriation</b>	<b>p.m.</b>	<b>133.131</b>	<b>51.000</b>	<b>-62%</b>
<b>Total Chapter 12 - Other staff and outside services</b>		<b>7.720.710</b>	<b>12.334.174</b>	<b>11.376.000</b>	<b>-8%</b>
1 3 0 0	Miscellaneous expenditure on recruitment	182.764	132.000	152.000	15%
1 3 0 1	Further training	1.590.033	1.603.000	1.683.000	5%
<b>1 3 0</b>	<b>Expenditure relating to staff management</b>	<b>1.772.796</b>	<b>1.735.000</b>	<b>1.835.000</b>	<b>6%</b>
1 3 1 0	Special assistance grants	39.000	40.000	40.000	0%
1 3 1 1	Social contacts between members of staff	159.401	119.000	119.000	0%
1 3 1 2	Supplementary aid for the disabled	66.550	69.000	69.000	0%
1 3 1 3	Other welfare expenditure	65.593	66.000	66.000	0%
<b>1 3 1</b>	<b>Measures to assist the institution's staff</b>	<b>330.544</b>	<b>294.000</b>	<b>294.000</b>	<b>0%</b>
1 3 2 0	Medical service	385.016	432.000	431.000	0%
1 3 2 1	Restaurants and canteens	927.000	1.115.000	1.115.000	0%
1 3 2 2	Crèches and childcare facilities	1.951.085	1.841.000	1.749.000	-5%
<b>1 3 2</b>	<b>Activities relating to all persons working with the Inst.</b>	<b>3.263.101</b>	<b>3.388.000</b>	<b>3.295.000</b>	<b>-3%</b>
1 3 3 1	Mission expenses of the Council secretariat	5.528.306	3.912.000	3.216.000	-18%
1 3 3 2	Travel expenses of staff related to the European Council	570.000	400.000	600.000	50%
<b>1 3 3</b>	<b>Missions</b>	<b>6.098.306</b>	<b>4.312.000</b>	<b>3.816.000</b>	<b>-12%</b>
<b>Total Chapter 13 - Other expenditure relating to persons working with the institution</b>		<b>11.464.747</b>	<b>9.729.000</b>	<b>9.240.000</b>	<b>-5%</b>
<b>TOTAL TITLE 1 - Persons working with the institution</b>		<b>336.536.334</b>	<b>312.888.627</b>	<b>317.862.000</b>	<b>2%</b>

Item	Description	Outturn 2010	Budget 2011	DB 2012	2011/2012 %
<b>TITLE 2 - Buildings, equipment and operating expenditure</b>					
2 0 0 0	Rent	4.120.142	1.053.000	1.607.000	53%
2 0 0 1	Annual lease payments	p.m.	p.m.	p.m.	n/a
2 0 0 2	Acquisition of immovable property	55.000.000	15.000.000	5.000.000	-67%
2 0 0 3	Fitting-out and installation work	2.644.632	4.860.000	7.680.000	58%
2 0 0 4	Work to make premises secure	1.469.303	1.260.000	1.110.000	-12%
2 0 0 5	Expenditure preliminary to the acquisition, construction and fitting-out of buildings	510.778	460.000	485.000	5%
<b>2 0 0</b>	<b><i>Buildings</i></b>	<b>63.744.854</b>	<b>22.633.000</b>	<b>15.882.000</b>	<b>-30%</b>
2 0 1 0	Cleaning and maintenance	15.686.213	16.761.000	12.861.000	-23%
2 0 1 1	Water, gas, electricity and heating	4.132.687	4.031.000	4.232.000	5%
2 0 1 2	Building security and surveillance	8.650.819	9.090.000	9.412.000	4%
2 0 1 3	Insurance	179.772	211.000	211.000	0%
2 0 1 4	Other expenditure relating to buildings	313.337	529.000	555.000	5%
<b>2 0 1</b>	<b><i>Costs relating to buildings</i></b>	<b>28.962.828</b>	<b>30.622.000</b>	<b>27.271.000</b>	<b>-11%</b>
<b>Total Chapter 2 0 - Buildings and associated costs</b>		<b>92.707.683</b>	<b>53.255.000</b>	<b>43.153.000</b>	<b>-19%</b>
2 1 0 0	Acquisition of equipment and software	8.419.553	7.969.000	7.969.000	0%
2 1 0 1	Outside assistance for the operation and develop. of computer systems	17.350.546	19.038.000	19.032.000	0%
2 1 0 2	Servicing and maintenance of equipment and software	3.651.832	4.551.000	4.891.000	7%
2 1 0 3	Telecommunications	3.896.255	4.224.000	4.224.000	0%
<b>2 1 0</b>	<b><i>Computer systems and telecommunications</i></b>	<b>33.318.186</b>	<b>35.782.000</b>	<b>36.116.000</b>	<b>1%</b>
<b>2 1 1</b>	<b><i>Furniture</i></b>	<b>934.479</b>	<b>1.051.000</b>	<b>921.000</b>	<b>-12%</b>
2 1 2 0	Purchase and replacement of technical equipment and installations	1.379.203	4.528.000	4.243.000	-6%
2 1 2 1	Outside assistance for the operation and development of technical equipment and installations	45.000	60.000	60.000	0%
2 1 2 2	Rental, servicing, maintenance and repair of technical equipment and installations	443.358	620.000	580.000	-6%
<b>2 1 2</b>	<b><i>Technical equipment and installations</i></b>	<b>1.867.560</b>	<b>5.208.000</b>	<b>4.883.000</b>	<b>-6%</b>
<b>2 1 3</b>	<b><i>Transport</i></b>	<b>468.787</b>	<b>788.000</b>	<b>744.000</b>	<b>-6%</b>
<b>Total Chapter 2 1 - Computer systems, equipment and furniture</b>		<b>36.589.013</b>	<b>42.829.000</b>	<b>42.664.000</b>	<b>0%</b>

Item	Description	Outturn 2010	Budget 2011	DB 2012	2011/2012 %
2 2 0 0	Travel expenses of delegations	24.823.821	33.675.000	26.675.000	-21%
2 2 0 1	Miscellaneous travel expenses	313.000	184.000	420.000	128%
2 2 0 2	Interpreting costs	56.155.695	94.722.973	86.723.000	-8%
2 2 0 3	Representation expenses	1.879.084	2.045.000	2.000.000	-2%
2 2 0 4	Miscellaneous expenditure on internal meetings	2.049.275	4.124.000	3.024.000	-27%
2 2 0 5	Organisation of conferences, congresses and meetings	647.261	912.000	800.000	-12%
<b>2 2 0</b>	<b>Meetings and conferences</b>	<b>85.868.136</b>	<b>135.662.973</b>	<b>119.642.000</b>	<b>-12%</b>
2 2 1 0	Documentation and library expenditure	889.565	937.000	488.000	-48%
2 2 1 1	Official Journal	4.415.000	5.193.000	4.626.000	-11%
2 2 1 2	General publications	401.997	650.000	610.000	-6%
2 2 1 3	Information and public events	1.034.140	1.260.000	1.753.000	39%
<b>2 2 1</b>	<b>Information</b>	<b>6.740.701</b>	<b>8.040.000</b>	<b>7.477.000</b>	<b>-7%</b>
2 2 3 0	Office supplies	1.019.509	971.000	657.000	-32%
2 2 3 1	Postal charges	131.000	170.000	145.000	-15%
2 2 3 2	Expenditure on studies, surveys and consultations	27.000	20.000	40.000	100%
2 2 3 3	Interinstitutional cooperation	p.m.	p.m.	p.m.	n/a
2 2 3 4	Removals	p.m.	p.m.	10.000	n/a
2 2 3 5	Financial charges	30.700	20.000	20.000	0%
2 2 3 6	Legal expenses and costs, damages and compensation	492.000	600.000	600.000	0%
2 2 3 7	Other operating expenditure	198.966	270.000	275.000	2%
<b>2 2 3</b>	<b>Miscellaneous expenses</b>	<b>1.899.175</b>	<b>2.051.000</b>	<b>1.747.000</b>	<b>-15%</b>
<b>Total Chapter 2 2 - Operating expenditure</b>		<b>94.939.981</b>	<b>145.753.973</b>	<b>128.866.000</b>	<b>-12%</b>
<b>TOTAL TITLE 2 - Buildings, equipment and operating expenditure</b>		<b>224.236.676</b>	<b>241.837.973</b>	<b>214.683.000</b>	<b>-11%</b>
<b>TITLE 3 - Expenditure arising out of the institution's performance of its specific missions</b>					
3 0 0 0	Allowances for seconded national military experts	7.097.901	p.m.	-	n/a
3 0 0 1	Allowances of the national experts seconded in connection with the ESDP/CFSP	2.274.193	p.m.	-	n/a
3 0 0 2	Special advisers in the field of the ESDP/CFSP	177.187	p.m.	-	n/a
<b>3 0 0</b>	<b>Other staff and external personnel</b>	<b>9.549.280</b>	<b>p.m.</b>	<b>-</b>	<b>n/a</b>
3 0 1 0	Missions	1.380.000	p.m.	-	n/a
3 0 1 1	Further training	16.359	p.m.	-	n/a
<b>3 0 1</b>	<b>Other expenditure in connection with staff</b>	<b>1.396.359</b>	<b>p.m.</b>	<b>-</b>	<b>n/a</b>
<b>Total Chapter 3 0 - Staff</b>		<b>10.945.639</b>	<b>p.m.</b>	<b>-</b>	<b>n/a</b>

Item	Description	Outturn 2010	Budget 2011	DB 2012	2011/2012 %
3 1 0 0	Rent	4.668.134	1.586.000	p.m.	-100%
3 1 0 3	Fitting-out and installation work	10.158	p.m.	-	n/a
3 1 0 4	Work to make premises secure	35.210	p.m.	-	n/a
3 1 0 5	Expenditure preliminary to the acquisition, construction and fitting-out of buildings	p.m.	p.m.	-	n/a
<b>3 1 0</b>	<b><i>Buildings</i></b>	<b>4.713.502</b>	<b>1.586.000</b>	<b>p.m.</b>	<b>-100%</b>
3 1 1 0	Cleaning and maintenance	847.668	165.000	p.m.	-100%
3 1 1 1	Water, gas, electricity and heating	579.500	165.000	p.m.	-100%
3 1 1 2	Building security and surveillance	1.938.000	620.000	p.m.	-100%
3 1 1 3	Insurance	10.110	p.m.	-	n/a
3 1 1 4	Other expenditure on buildings	27.790	p.m.	-	n/a
<b>3 1 1</b>	<b><i>Costs relating to buildings</i></b>	<b>3.403.068</b>	<b>950.000</b>	<b>p.m.</b>	<b>-100%</b>
<b>Total Chapter 3 1 - Buildings and associated costs</b>		<b>8.116.570</b>	<b>2.536.000</b>	<b>p.m.</b>	<b>-100%</b>
3 2 0 0	Acquisition of equipment and software	4.006.601	p.m.	-	n/a
3 2 0 1	Outside assistance for the operation and development of computer systems	4.787.888	p.m.	-	n/a
3 2 0 2	Servicing and maintenance of equipment and software	1.317.788	p.m.	-	n/a
3 2 0 3	Telecommunications	1.802.095	p.m.	-	n/a
<b>3 2 0</b>	<b><i>Computer systems and telecommunications</i></b>	<b>11.914.372</b>	<b>p.m.</b>	<b>-</b>	<b>n/a</b>
<b>3 2 1</b>	<b><i>Furniture</i></b>	<b>56.096</b>	<b>p.m.</b>	<b>-</b>	<b>n/a</b>
<b>Total Chapter 32 - Computer systems, equipment and furniture</b>		<b>11.970.468</b>	<b>p.m.</b>	<b>-</b>	<b>n/a</b>
3 3 0 0	Delegations' travel expenses	322.721	p.m.	-	n/a
3 3 0 1	Miscellaneous travel expenses	15.000	p.m.	-	n/a
3 3 0 2	Interpreting costs	p.m.	p.m.	-	n/a
3 3 0 3	Entertainment and representation expenses	38.000	p.m.	-	n/a
3 3 0 4	Administrative expenses incurred in connection with travel	p.m.	p.m.	-	n/a
3 3 0 5	Miscellaneous meeting expenses	15.525	p.m.	-	n/a
<b>3 3 0</b>	<b><i>Meetings and conferences</i></b>	<b>391.246</b>	<b>p.m.</b>	<b>-</b>	<b>n/a</b>
3 3 1 0	Documentation and library expenditure	178.535	p.m.	-	n/a
3 3 1 1	General publications	56.263	p.m.	-	n/a
3 3 1 2	Information and public events	59.155	p.m.	-	n/a
<b>3 3 1</b>	<b><i>Information</i></b>	<b>293.952</b>	<b>p.m.</b>	<b>-</b>	<b>n/a</b>

Item	Description	Outturn 2010	Budget 2011	DB 2012	2011/2012 %
3 3 2 0	Office supplies	p.m.	p.m.	-	n/a
3 3 2 1	Expenditure on studies, surveys and consultations	p.m.	p.m.	-	n/a
3 3 2 2	Other operating expenditure	11.204	p.m.	-	n/a
3 3 2	<i>Miscellaneous expenses</i>	<i>11.204</i>	<i>p.m.</i>	-	<i>n/a</i>
<b>Total Chapter 3 3 - Operating expenditure</b>		<b>696.403</b>	<b>p.m.</b>	-	<b>n/a</b>
<b>TOTAL TITLE 3 - Expenditure arising out of the institution's performance of its specific missions</b>		<b>31.729.080</b>	<b>2.536.000</b>	<b>p.m.</b>	<b>n/a</b>
<b>TITLE 10 - Other expenditure</b>					
10 0	Provisional appropriations	p.m.	p.m.	p.m.	n/a
10 1	Contingency reserve	p.m.	6.000.000	6.000.000	0%
<b>TOTAL TITLE 10 - Other expenditure</b>		<b>p.m.</b>	<b>6.000.000</b>	<b>6.000.000</b>	<b>0%</b>
<b>TOTAL BUDGET</b>		<b>592.855.947</b>	<b>563.262.600</b>	<b>538.545.000</b>	<b>-4,4%</b>

## ESTABLISHMENT PLAN 2012

## Section II - European Council and Council

Category and grade	Budget 2011			Category and grade	Draft budget 2012		
	Permanent posts	Temporary posts			Permanent posts	Temporary posts	
		President EC	Others			President EC	Others
<b>HC</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>HC</b>	<b>2</b>	<b>0</b>	<b>0</b>
AD 16	8	1	0	AD 16	8	1	0
AD 15	33 <sup>1</sup>	1	0	AD 15	33 <sup>2</sup>	1	0
AD 14	90 <sup>3</sup>	2	1	AD 14	104 <sup>4</sup>	2	1
AD 13	155	3	0	AD 13	185	3	0
AD 12	202	2	2	AD 12	173	2	2
AD 11	152	0	0	AD 11	128	0	0
AD 10	79	3	0	AD 10	76	3	0
AD 9	84	1	0	AD 9	101	1	0
AD 8	88	0	0	AD 8	105	0	0
AD 7	158	1	0	AD 7	168	1	0
AD 6	183	3	0	AD 6	154	3	0
AD 5	120	0	0	AD 5	117	0	0
<b>Sub-total</b>	<b>1352</b>	<b>17</b>	<b>3</b>	<b>Sub-total</b>	<b>1352</b>	<b>17</b>	<b>3</b>
AST 11	35	2	0	AST 11	31	2	0
AST 10	41	1	0	AST 10	34	1	0
AST 9	54	0	0	AST 9	67	0	0
AST 8	90	1	0	AST 8	97	1	0
AST 7	301	2	0	AST 7	317	2	0
AST 6	276	2	0	AST 6	224	2	0
AST 5	198	3	0	AST 5	191	3	0
AST 4	183	1	0	AST 4	186	1	0
AST 3	191	3	0	AST 3	203	3	0
AST 2	219	1	0	AST 2	205	1	0
AST 1	195	0	0	AST 1	208	0	0
<b>Sub-total</b>	<b>1783</b>	<b>16</b>	<b>0</b>	<b>Sub-total</b>	<b>1763</b>	<b>16</b>	<b>0</b>
<b>Total</b>	<b>3137</b>	<b>33</b>	<b>3</b>	<b>Total</b>	<b>3117</b>	<b>33</b>	<b>3</b>
<b>Overall total</b>	<b>3173</b>			<b>Overall total</b>	<b>3153</b>		

<sup>1</sup> Including 4 agents of grade AD16 ad personam.

<sup>2</sup> Including 4 agents of grade AD16 ad personam.

<sup>3</sup> Including 7 agents of grade AD15 ad personam.

<sup>4</sup> Including 7 agents of grade AD15 ad personam.