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#### **COVER NOTE**

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From: General Secretariat of the Council  
To: Delegations

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Subject: Cooperation and Support Plan  
Technical Support Instrument 2021-2027  
Regulation (EU) 2021/240 of the European Parliament and of  
the Council of 10 February 2021 establishing a Technical Support  
Instrument - Estonia

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**DOCUMENT PARTIALLY ACCESSIBLE TO THE PUBLIC (01.12.2023)**

Delegations will find attached the Cooperation and Support Plan (CSP) for the implementation of the Technical Support Instrument (TSI) for the year 2023 for Estonia, as transmitted by the European Commission.



# **Cooperation and Support Plan**

Technical Support Instrument

2021 – 2027

Regulation (EU) 2021/240 of the European Parliament and of the Council of 10 February 2021 establishing a Technical Support Instrument

Estonia

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## COOPERATION AND SUPPORT PLAN

For the purpose of the Cooperation and Support Plan:

- (i) The European Commission is hereinafter referred to as "the Commission";
- (ii) The Directorate General for Structural Reform Support is hereinafter referred to as "DG REFORM";
- (iii) Estonia is hereinafter referred to as "the Member State";
- (iv) The State Shared Service Centre, acting as Coordinating Authority, is hereinafter referred to as "the Coordinating Authority"

## CONDITIONS OF THE COOPERATION AND SUPPORT PLAN

### I. INTRODUCTION

1. To help address some of the relevant reform challenges that the country is facing, the Member State has requested support under Regulation (EU) 2021/240 establishing a Technical Support Instrument (hereinafter referred to as "TSI Regulation") <sup>(1)</sup>. The request(s) for technical support submitted by the Member State have been analysed by the Commission in accordance with the **criteria and principles** <sup>(2)</sup> referred to in Article 9(5) of the TSI Regulation.
2. Based on that analysis and taking into account the existing actions and measures financed by Union funds or other Union programmes, this Cooperation and Support Plan reflects the outcome of the discussions between the Member State authorities, notably the Coordinating Authority and the Commission, notably DG REFORM.
3. The Cooperation and Support Plan sets out the circumstances of the request(s), the envisaged priority areas for support, and the main objectives (section VI), the intended scope of the support measures (section VII), the guiding principles governing the provision of support (section II) the planned working methods (section III) the indicative financing of support (VIII), the transmission of information to the European Parliament and the Council, as well as the annual update of the plan (IV) and the communication and visibility requirements (V). The Annex(es) provide(s) the specific circumstances of the Member State's request(s), and an estimated global financial contribution by year, with an indicative timeline.

### II. GUIDING PRINCIPLES FOR THE PROVISION OF SUPPORT

The following principles should guide the provision and administration of support:

4. **National ownership of reforms.** Any support measure should aim to support the Member State's endeavours and initiatives related to the design, development and/or implementation of reforms, and/or related to the preparation, amendment, implementation and/or revision of recovery and resilience plans. National authorities maintain full ownership of their reform agenda. They also assume full political

<sup>(1)</sup> Regulation (EU) 2021/240 of the European Parliament and of the Council of 10 February 2021 establishing a Technical Support Instrument (OJ L 57, 18.2.2021).

<sup>(2)</sup> The criteria for analysis is based on the urgency, breadth and depth of the challenges identified, support needs in respect of the policy areas concerned, socioeconomic indicators and institutional and general administrative capacity of the Member State concerned, taking into consideration the principles of transparency, equal treatment and sound financial management.

ownership of the support measures envisaged by this Cooperation and Support Plan, in order to achieve the most effective results from the support received. National ownership is recognised as a key factor for the success of the support measures envisaged under the TSI Regulation.

5. **Working in partnership.** In order to maximise the results of the support measures, it is crucial that Member States' authorities at all levels — national, regional and local — aim to work closely with each other in a spirit of partnership, in accordance with that Member State's institutional and legal framework and, as far as practicable, in cooperation with the relevant stakeholders.
6. **Coordination and complementarity.** The Commission and the Member State, within their respective responsibilities, should foster synergies and ensure effective coordination between the support measures envisaged by this Cooperation and Support Plan and the support measures financed by other Union programmes and instruments, and in particular with measures financed by Union funds. This coordination and complementarity should be ensured in the planning phase, as well as during the implementation phase of the support measures. The Member State is encouraged to optimise, where appropriate, the mechanisms for internal coordination, inter alia, to avoid duplication of effort and with a view to help deliver coherent and streamlined support actions.
7. The **Commission** should promote complementarity and synergies between different instruments at Union level; the Member State should promote complementarity and synergies between different instruments at national and, where appropriate, regional and local levels, in particular in relation to measures financed by Union funds.
8. The **Commission should make best efforts** to ensure complementarity and synergies with **support provided by other relevant international organisations.**
9. **No double funding.** The support measures envisaged by this Cooperation and Support Plan are to be implemented in accordance with the TSI Regulation and the Regulation (EU, Euratom) No 2018/1046 (hereinafter referred to as "Financial Regulation")<sup>(3)</sup>. It is recalled that actions financed under the TSI Regulation may receive support from other Union programmes, instruments or funds under the Union's budget, provided that the support does not cover the same cost items.

### III. WORKING METHODS

10. To facilitate the smooth cooperation and effective implementation of the technical support, the Commission, notably DG REFORM, and the Member State, notably the Coordinating Authority, endeavour to observe the following working methods.
11. **Implementation and monitoring of the Cooperation and Support Plan:**
  - 11.1. DG REFORM designates a dedicated country coordinator (the DG REFORM Country Coordinator) to be the key interlocutor for the Member State. The DG REFORM Country Coordinator maintains a dialogue with the Coordinating Authority in relation to the support measures provided, and monitors progress

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<sup>(3)</sup> Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012, PE/13/2018/REV/1 (OJ L 193, 30.7.2018, p. 1–222).

towards achievement of the objectives set out in this Cooperation and Support Plan.

- 11.2. The Member State designates a Coordinating Authority to act as the interlocutor of DG REFORM for the overall implementation of this Cooperation and Support Plan. The Coordinating Authority should be responsible at national level for coordinating and prioritising the requests for support submitted by the Member State, for coordinating the effective implementation of the support measures envisaged and the achievement of the objectives set out in this Cooperation and Support Plan (see Annex 4).
- 11.3. The Commission services, notably DG REFORM, should set up a monitoring system. This system should be based on the collaboration of the Coordinating Authority and of the relevant national authorities receiving support under the TSI. The proposed system should:
- a) Collect relevant indicators, as set out by the TSI Regulation; <sup>(4)</sup>
  - b) Establish a feedback mechanism to support accountability, transparency, ownership;
  - c) Develop a culture of monitoring of results and provide early warning of impending problems;
  - d) Encompass information on the follow up of the support measures delivered;
  - e) Inform the Commission and other relevant bodies about the progress made towards reaching the objectives of this Cooperation and Support Plan.
12. **Support providers/implementing partners.** Specific support providers/implementing partners will be selected on a case-by-case basis. The Commission is responsible for the coordination of support within its services, and for the selection of commercial and non-commercial support providers/implementing partners. The Commission will select the support providers/implementing partners in accordance with all relevant Union rules. With mutual consent, the Commission services may also provide direct support to the Member States concerned in well-defined areas.
13. **Annual Report.** The Commission shall provide an annual report simultaneously to the European Parliament and to the Council on the implementation of the TSI Regulation, including information on the Cooperation and Support Plans according to Article 15 of the TSI Regulation.
14. **Evaluation.** Four years after the entry into force of the TSI Regulation, the Commission shall provide simultaneously to the European Parliament and to the Council, as well as to the European Economic and Social Committee and the Committee of the Regions, an independent mid-term evaluation report on the implementation of the TSI Regulation. By the end of 2030, the Commission shall provide an independent ex-post evaluation report to the same institutions. Both evaluation reports are expected to include information on the achievement of results of the support measures included in this Cooperation and Support Plan.

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<sup>(4)</sup> Annex I of the Regulation <https://eur-lex.europa.eu/eli/reg/2021/240>

#### **IV. TRANSMISSION OF INFORMATION TO THE EUROPEAN PARLIAMENT AND THE COUNCIL AND ANNUAL UPDATE OF THE PLAN**

15. According to Article 10 of the TSI Regulation, the Commission shall transmit this Cooperation and Support Plan simultaneously to the European Parliament and to the Council, after obtaining the consent of the Member State. The Member State should give its consent, by separate communication, to the Commission for the transmission of this Cooperation and Support Plan to the European Parliament and to the Council.
16. The Member State shall, as soon as possible, indicate if this Cooperation and Support Plan contains any sensitive or confidential information the disclosure of which would jeopardise the public interests of the Member State.
17. In any event, the Commission will transmit this Cooperation and Support Plan to the European Parliament and to the Council:
  - 17.1. As soon as the Member State concerned has redacted all sensitive or confidential information, the disclosure of which would jeopardise the public interests of the Member State;
  - 17.2. After a reasonable period, when the disclosure of relevant information would not adversely affect the implementation of the support measures, and in any case no later than two months after the implementation of such measures under the cooperation and support plan.
18. Sections VI, VII and VIII, as well as the Annexes to this Cooperation and Support Plan may be subject to an update following changes to support measures.
19. This Cooperation and Support Plan is not legally binding. In particular, it does not create any rights or expectations with regard to the contribution to the envisaged support measures. It does not constitute a financing decision within the meaning of Article 110 of the Financial Regulation <sup>(5)</sup> and does not commit the Commission.
20. The Commission shall make appropriate implementation arrangements, in accordance with the TSI Regulation and the Financial Regulation, in order to deploy the support measures envisaged by this Cooperation and Support Plan.
21. The Member State authorities, notably the Coordinating Authority, and the Commission, notably DG REFORM, acknowledge that this Cooperation and Support Plan reflects the outcome of the discussions between them.

#### **V. COMMUNICATION AND VISIBILITY REQUIREMENTS**

22. The Commission may engage in communication activities to ensure the visibility of the EU funding for the support measures outlined in the Cooperation and Support Plans. The Member State agrees that the Commission's communication activities may involve:
  - Publicly indicating the Member State concerned amongst the Member States benefiting from technical support under the TSI Regulation;
  - Publicly indicating all broad areas in which the technical support is or will be provided to the Member State; and

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<sup>(5)</sup> OJ L 193, 30.7.2018, p. 1 <https://eur-lex.europa.eu/eli/reg/2018/1045/oj>

- Publicly indicating all specific support measures outlined in the Annexes of this Cooperation and Support Plan, unless specified otherwise in the Annex(es).
23. In case sensitive or confidential information, the disclosure of which would jeopardise public interests of the Member State, emerges during the implementation of support measures, the Member State concerned is invited to inform DG REFORM about this sensitive or confidential information without delay.
  24. Pursuant to Article 17 of the TSI Regulation, the Commission shall establish a single online public repository through which it may, subject to applicable rules and on the basis of consultation with the Member States concerned, make available final studies or reports produced as part of eligible actions. Where justified, the Member States concerned may request that the Commission not disclose such documents without their prior agreement.
  25. Pursuant to Article 18 of the TSI Regulation, the Commission shall implement information and communication actions relating to the instrument, to actions taken pursuant to the instrument and to the results obtained, including, where appropriate and with the agreement of the national authorities, through joint communication activities with the national authorities and the representation offices of the European Parliament and of the Commission in the Member State concerned.
  26. Pursuant to Article 18 of the TSI Regulation, the recipients of Union funding (the Coordinating Authority and the relevant national authorities) shall acknowledge the origin of those funds and ensure the visibility of the Union funding, in particular when promoting the actions and their results, by providing coherent, effective and proportionate targeted information to multiple audiences, including the media and the public.
  27. The Coordinating Authority and the relevant national authorities that benefit from technical support are invited to inform DG REFORM about communication activities related to the support measures outlined in this Cooperation and Support Plan.
  28. The Coordinating Authority agrees that its contact details (name of the entity, functional mailbox) are published on the DG REFORM website.
- VI. CIRCUMSTANCES OF THE REQUEST(S), PRIORITY AREAS FOR SUPPORT AND OBJECTIVES**
29. The request(s) for technical support from the Member State refer(s) to issues to be addressed and to needs arising from the circumstances referred to in Article 9(3) of the TSI Regulation.
  30. The technical support is targeted at the priority areas referred to in Article 5 of the TSI Regulation.
  31. The general objective of the Technical Support Instrument, as foreseen in Article 3 of the TSI Regulation, is to promote the Union's economic, social and territorial cohesion by supporting Member States' efforts to implement reforms. This is necessary to encourage investment, to increase competitiveness and to achieve sustainable economic and social convergence, resilience and recovery. This is also necessary to support Member States' efforts to strengthen their institutional and administrative capacity, including at regional and local level, to facilitate socially inclusive, green and digital transitions, to effectively address the challenges identified in the country-specific recommendations and to implement Union law.
  32. The specific objectives of the Technical Support Instrument, as foreseen in Article 4 of the TSI Regulation, aim to assist national authorities in improving their capacity

(i) to design, develop and implement reforms, as well as (ii) to prepare, amend, implement and revise recovery and resilience plans pursuant to Regulation (EU) 2021/241 establishing the Recovery and Resilience Facility.


33. The objectives of the technical support shall be pursued in close cooperation with the Member State, including through exchange of good practices, processes and methodologies, stakeholder involvement, where appropriate, and a more effective and efficient human resources management.

**VII. SCOPE OF THE SUPPORT MEASURES**

34. The scope of the support measures shall be the deployment of those eligible actions set out in Article 8 of the TSI Regulation that are deemed relevant to the Member State and are mutually agreed. The technical support measures can be further specified by the Commission as appropriate in the implementation arrangements to be adopted in accordance with Article 12 of the TSI Regulation and with the Financial Regulation.

**VIII. FINANCING OF SUPPORT**

35. The support measures can be financed by the following **sources** (cf. Annex per year):
- 35.1. The financial envelope under the TSI budget;
  - 35.2. Voluntary transfers to the instrument of resources allocated to the Member State pursuant to Article 6(3) of the TSI Regulation;
  - 35.3. Payments made by the Member State, pursuant to Article 7 of the TSI Regulation, to cover expenses pertaining to additional technical support requested.

<b>Directorate General for Structural Reform Support</b>	<b>Ministry of Finance of Estonia</b>
Qualified electronic signature by: MARIO NAVA Date: 2023-08-31 12:31:05 +02:00	
Director General <b>Mario Nava</b>	Minister of Finance <b>Mart Võrklaev</b>
Signed on _____ Brussels, Belgium	Signed on _____ Tallinn, Estonia

## ANNEXES TO THE COOPERATION AND SUPPORT PLAN

The scope and status of the support measures, as well as the estimated global financial contribution provided in this document, refer to the status at the moment of completion and signature of this document.

### Annex 1: TSI 2023 - Estimated global financial contribution under TSI 2023 budget

Funding source	Project reference code	Support measures	Topic	Type of project	Beneficiary Authority	Participating Member States (Only if multi-country project)	Status	Support measures linked to recovery and resilience plans	Consent on communication for the support measure
TSI 2023	23EE01	Professionalisation of public procurement personal - fostering strategic methodologies, integrity and transparency	Public procurement	Standalone	Ministry of Finance		Not started		Yes
TSI 2023	23EE02	Establishment of data governance, business intelligence and analytics offices at agencies to support the data economy and seamless data exchange	Central and local administration, Digital Public Administration	Standalone	Ministry of Economic Affairs and Communications		Not started		Yes
TSI 2023	23EE03	Integrating strategic objectives and policy measures, risk assessments and plans into National Strategy on Resilience of Critical Entities (NSR project)	Civil protection and natural disasters	Multicountry	Government Office, Republic of Estonia	Finland, Ireland	Not started		Yes

TSI 2023	23EE04	Integrating Spending Reviews and Policy Evaluations into the Medium Term Budget Framework in Estonia	Budget preparation and implementation, Spending reviews	Multicountry	Ministry of Finance	Finland	Started	██████████	Yes
TSI 2023	23EE09	Technical support for National Handbook	Bank supervision and resolution	Multicountry	Estonian Financial Supervision and Resolution Authority	Latvia, Lithuania	Started	██████████	Yes
TSI 2023	23EE10	Implementation of the Action Plan towards sustainable water services	Circular economy, Land registry and spatial planning	Standalone	Ministry of the Environment of Estonia		Started	██████████	Yes
TSI 2023	23FI07	Proof of concept of AI models in market abuse monitoring	Bank supervision and resolution, Capital Markets Union, Digital/Information Communications Technology (ICT)	Multicountry	Finantsinspektsioon (FSA)	Bulgaria, Czech Republic, Denmark, Finland, France, Greece, Italy, Lithuania, Malta, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden	Started	██████████	Yes
TSI 2023	23HR01	Measuring Citizen's Satisfaction with Key Government Services for Better Performance and Enhanced Trust	Digital Public Administration, Governance	Multicountry	Jaanus Valdmaa; Jaanus.Valdmaa@mkm.ee Gerly Elbrecht; Gerly.Elbrecht@fin.ee Kaili Tamm; Kaili.Tamm@mkm.ee	Austria, Belgium, Croatia, Finland, Greece, Ireland, Latvia, Lithuania, Slovenia, Spain	Started	██████████	Yes

GLOBAL ESTIMATED CONTRIBUTION FOR 2023

EUR ██████████

**Public Administration Cooperation Exchange (PACE) – Exchange programme under TSI 2023**

Funding source	Project reference code	Support measures	Topic	Type of project	Beneficiary Authority	Participating Member States (Only if multi-country project)	Status	Support measures linked to recovery and resilience plans	Consent on communication for the support measure
TSI 2023		PACE	Better regulation, licensing, inspections and market surveillance, Biodiversity, forestry and agriculture, Central and local administration, Digital/Information Communications Technology (ICT), Digital economy, Digital Public Administration, Fiscal strategies and tax policy, Governance, Insurance and pensions, Management of EU funds, Management of human resources, Public Private Partnerships (PPPs), Public procurement, Transport and mobility, Welfare system	Exchange programme	Multiple beneficiaries	Belgium, Croatia, Cyprus, Estonia, France, Germany, Greece, Italy, Latvia, Malta, Netherlands, Poland, Portugal, Romania, Spain	Not started		No

GLOBAL ESTIMATED CONTRIBUTION FOR ALL  
PARTICIPATING MEMBER STATES IN 2023

EUR



Annex 2: TSI 2022 - Estimated global financial contribution under TSI 2022 budget

Funding source	Project reference code	Support measures	Topic	Type of project	Beneficiary Authority	Participating Member States (Only if multi-country project)	Status	Support measures linked to recovery and resilience plans	Consent on communication for the support measure
TSI 2022	22DCEE01	Support to REPowerEU	Energy	Multi-country child	Ministry of Economic Affairs and Communications	Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Finland, Greece, Hungary, Ireland, Italy, Poland, Portugal, Romania, Slovakia, Slovenia, Spain	On the ground		
TSI 2022	22EE01	Regional and local authorities – Primary care reform in Estonia	Central and local administration, Healthcare system	Standalone	Ministry of Social Affairs		Started		
TSI 2022	22EE03	Support to the Renovation Wave	Digital Public Administration, Climate, Energy, Environment, circular economy, water, land registry and spatial planning	Standalone	Estonian Ministry of Economic Affairs and Communications, Energy Department		On the ground		
TSI 2022	22EE05	Strengthening Regional Specialisation and Competitiveness	Central and local administration, Governance	Standalone	Ministry of Finance		Started		
TSI 2022	22EE07	Redesigning the Estonian Tax Administration's register of taxpayers	Digitalisation of revenue administration, Revenue administration and customs	Standalone	The Estonian Tax and Customs Board		On the ground		

TSI 2022	22EE09	Digitalisation and automation of processes in national accounts and government finance statistics	Digital Public Administration, Fiscal strategies and tax policy, Other	Multi-country child	Statistics Estonia	Finland	On the ground	
TSI 2022	22EE10	IMPROVING DIGITALS COMPETENCES OF THE HEALTH WORKFORCE IN CATALONIA AND ESTONIA	Healthcare system	Multi-country child	Estonian Ministry of Social Affairs	Spain	On the ground	
TSI 2022	22EL07	Building capacity for evidence-informed policymaking in governance and public administration in a post-pandemic Europe	Better regulation, licensing, inspections and market surveillance	Multi-country child	Estonian Research Council (ETAG)	Belgium, Czech Republic, Finland, Greece, Latvia, Lithuania, Netherlands	On the ground	

GLOBAL ESTIMATED CONTRIBUTION FOR 2022 EUR [REDACTED]

EU Supervisory Digital Finance Academy – Training project under TSI 2022

Funding source	Project reference code	Support measures	Topic	Type of project	Beneficiary Authority	Participating Member States (Only if multi-country project)	Status	Support measures linked to recovery and resilience plans	Consent on communication for the support measure
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TSI 2022	Flagship: EU Supervisory Digital Finance Academy: Strengthening Supervisory Capacity in Innovative Digital Finance	Bank supervision and resolution, Capital Markets Union, Insurance and pensions	Training project	Multiple beneficiaries	Austria, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden	On the ground	
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GLOBAL ESTIMATED CONTRIBUTION PARTICIPATING MEMBER STATES IN 2022	FOR ALL	EUR	
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Annex 3: TSI 2021 - Estimated global financial contribution under TSI 2021 budget

Funding source	Project reference code	Support measures	Topic	Type of project	Beneficiary Authority	Participating Member States (Only if multi-country project)	Status	Support measures linked to recovery and resilience plans	Consent on communication for the support measure
TSI 2021	21DCEE01	Coherent policy development for high-quality and sustainable living environment	Central and local administration, Research and Innovation, Social protection and social services, Environment, circular economy, water, land registry and spatial planning, Sectoral expertise (transport, logistics, tourism, agriculture, etc.)	Standalone	Ministry of Economic Affairs and Communication		On the ground		
TSI 2021	21EE01	Health system performance assessment framework for Estonia	Healthcare system	Standalone	Ministry of Social Affairs		Started		
TSI 2021	21EE02	Government evidence and data-driven decision-making framework and implementation in crisis management	Digital Public Administration	Standalone	The Government Office, Republic of Estonia		On the ground		
TSI 2021	21EE03	Supporting productivity and competitiveness of Estonian SMEs through Real-Time Economy and single contact point digital solutions	Financial literacy	Standalone	Ministry of Economic Affairs and Communications		On the ground		

TSI 2021	21EE04	Strengthening of Estonian anti-money laundering framework	Anti-corruption/anti-money-laundering	Standalone	Ministry of Finance	On the ground		
TSI 2021	21EE05	Gas decarbonisation pathways for Estonia	Energy	Standalone	Estonian Ministry of Economic Affairs and Communications, Energy Department	On the ground		Yes
TSI 2021	21EE10	EU taxonomy implementation and sustainable finance strategy in Estonia	Climate	Standalone	Ministry of the Environment	On the ground		
TSI 2021	21EE12	The use of artificial intelligence in taxation	Digitalisation of revenue administration	Standalone	Estonian Tax and Customs Board	Closed		
TSI 2021	22EE02	Framework for assessment of effectiveness of biodiversity conservation measures in Estonia	Environment, circular economy, water, land registry and spatial planning	Standalone	Environmental Board (EB)	On the ground		

GLOBAL ESTIMATED CONTRIBUTION FOR 2021

EUR 4.935.000

Green Budgeting Framework - Training programme under TSI 2021

Funding source	Project reference code	Support measures	Topic	Type of project	Beneficiary Authority	Participating Member States <i>(Only if multi country project)</i>	Status	Support measures linked to recovery and resilience plans	Consent on communication for the support measure
TSI 2021		Green Budgeting Framework Training Programme	Budget preparation and implementation	Training programme	Multiple beneficiaries	Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Poland, Portugal, Romania, Slovakia, Slovenia, Spain	On the ground		

**GLOBAL ESTIMATED CONTRIBUTION FOR ALL PARTICIPATING MEMBER STATES IN 2021**      **EUR 979.627**

**Preparation and submission of requests:**

1. **National awareness, dissemination of knowledge and guidance on TSI:** The Coordinating Authority should be responsible at national level for disseminating information and knowledge regarding the TSI instrument. This information should include the objectives of the instrument, the eligibility criteria, types of technical support provided, and DG REFORM processes. The Coordinating Authorities should act as the national focal point to explain the relevance of the technical support to national policy priorities, as appropriate within their national context. For this purpose, Coordinating Authorities could, to the extent possible consider developing tools i.e., national TSI info website; and processes for guidance on TSI i.e., create public functional mailboxes, promote TSI webinars and country rollouts, ensure dissemination of DG REFORM's information, priorities and novelties, etc.
2. **Facilitating the relations with applicant authorities:** To the extent possible, Coordinating Authorities should (1) identify strategic priorities of interest to receive technical support, (2) be able to identify relevant national, regional, and local authorities that could benefit from TSI support including for multi-country projects and, (3) facilitate relations and engage with other Member States as relevant.

If relevant and possible, Coordinating Authority could support potential Beneficiary Authorities in their process of designing high quality requests (as per the criteria set in the TSI regulation).

3. **Submission and prioritization of requests:** The Coordinating Authorities should be responsible at national level for coordinating and prioritizing the requests for support submitted by the Member State (both individual and multi-country requests), as possible within their national context.

**Implementation of projects:**

4. **Monitor the implementation of projects and programmes:** To the extent possible and if considered appropriate within their national context, the Coordinating Authority should monitor the state of implementation of projects. DG REFORM will facilitate the process by sharing a minimal set of information on the state of play of the implementation of the projects, if needed.

**Evaluation:**

5. **Evaluation of projects and programmes:** To the extent possible and if considered appropriate within their national context, the Coordinating Authorities, in cooperation with DG REFORM and the Beneficiary Authorities, should contribute to the evaluation of the results of the TSI support measures (for example regarding the extent to which the Beneficiary Authorities have followed-up on the support: adoption of a law, adoption of a strategy, etc).

The Coordinating Authorities could, within their capacities, support the evaluation procedures of DG REFORM by:

- participating in evaluation meetings organized together with DG REFORM as relevant, with the objective to review the state of play of the implementation of the TSI programme in their Member State and discuss the results of previous projects.

- contribute to analysing the results of the evaluation questionnaires shared by DG REFORM, if needed.
- providing feedback on the results of the projects (questionnaires) to DG REFORM.

DG REFORM will facilitate related processes by sharing information on the implementation and evaluation of projects, as possible.

#### **Throughout the TSI cycle**

6. **Communication:** Pursuant to Article 18 of the TSI Regulation, the “recipient of Union Funding shall acknowledge the origin of those funds and ensure the visibility of the Union Funding, in particular when promoting the actions and their results, by providing coherent, effective and proportionate targeted information to multiple audiences, including the media and the public”. In that context, the Coordinating Authorities (and Beneficiary Authorities) are expected to acknowledge the TSI support when communicating about TSI projects.
7. **Involvement in Coordinating Authorities Network:** The Coordinating Authority is the solely responsible focal point at national level for participation in the Coordinating Authorities’ Network. As such, the Coordinating Authority should participate in the network meetings, consultations, workshops, and additional activities i.e., liaising with other Coordinating Authorities (in the context of multi-country projects in particular) and attending the annual Coordinating Authorities workshops organized by DG REFORM.

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