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Subject: Draft DECISION OF THE EU-MOROCCO JOINT COMMITTEE
ESTABLISHED BY THE EURO-MEDITERRANEAN AVIATION
AGREEMENT BETWEEN THE EUROPEAN COMMUNITY AND ITS
MEMBER STATES, OF THE ONE PART AND THE KINGDOM OF
MOROCCO, OF THE OTHER PART adopting its rules of procedure

DRAFT

**DECISION No 1/... OF THE EU-MOROCCO JOINT COMMITTEE
ESTABLISHED BY THE EURO-MEDITERRANEAN
AVIATION AGREEMENT BETWEEN
THE EUROPEAN COMMUNITY
AND ITS MEMBER STATES, OF THE ONE PART
AND THE KINGDOM OF MOROCCO, OF THE OTHER PART**

of ...

adopting its rules of procedure

THE EU-MOROCCO JOINT COMMITTEE,

Having regard to the Euro-Mediterranean aviation agreement between the European Community and its Member States, of the one part and the Kingdom of Morocco, of the other part¹ ('the Agreement'), and in particular Article 22(6) thereof,

HAS DECIDED AS FOLLOWS:

¹ OJ EU L 386, 29.12.2006, p. 57.

Sole Article

The rules of procedure of the Joint Committee set out in the Annex to this Decision are hereby adopted.

Done at ...,

For the Joint Committee,

The Head of the European Union Delegation

The Head of the Moroccan Delegation

ANNEX

RULES OF PROCEDURE OF THE JOINT COMMITTEE

Article 1

Heads of Delegation

1. In accordance with Article 22(1) of the Agreement, the Joint Committee shall be composed of the representatives of the Contracting Parties.
2. The Joint Committee shall be chaired jointly by the Heads of Delegation of the Contracting Parties.

Article 2

Meetings

1. In accordance with Article 22(3) of the Agreement, the Joint Committee shall meet as and when necessary. Either Contracting Party may request the convening of a meeting.
2. The Joint Committee may hold meetings face to face or via other means (e.g. conference calls or video conferences).

3. Meetings shall, to the extent possible, take place alternately in a place situated within a Member State of the European Union and a place situated within the Kingdom of Morocco, unless otherwise decided by the Contracting Parties.
4. Once the date and place of meetings have been agreed upon between the Contracting Parties, meetings shall be convened by the European Commission for the European Union and its Member States and by the ministry responsible for civil aviation for the Kingdom of Morocco.
5. Except as otherwise agreed by the Contracting Parties, the meetings of the Joint Committee shall not be public. If necessary, a press release may be drafted by mutual agreement at the end of the meeting.

Article 3
Delegations

1. Prior to each meeting, the Heads of Delegation shall inform each other of the intended composition of their delegations for the meeting.
2. Representatives of the air transport industry may be invited to attend meetings as observers, if the Joint Committee so agrees.
3. The Joint Committee may invite other interested parties or experts to attend its meetings in order to provide it with information on particular subjects.

Article 4
Secretariat

An official of the European Commission and an official of the ministry of the Kingdom of Morocco responsible for civil aviation shall act jointly as secretaries of the Joint Committee.

Article 5
Agenda of meetings

1. The Heads of Delegation shall, by mutual agreement, set a provisional agenda for each meeting. The provisional agenda shall be sent by the secretaries to the members of the delegations at the latest fifteen days before the date of the meeting.
2. The Joint Committee shall adopt the agenda at the beginning of each meeting. Items other than those appearing on the provisional agenda may be included in the agenda if the Joint Committee so agrees.
3. The Heads of Delegation may shorten the time limits set out in paragraph 1 in order to take account of the requirements of a particular matter or the urgency with which that matter has to be addressed.

Article 6

Minutes

1. Draft minutes of each Joint Committee meeting shall be drawn up after each meeting. They shall indicate the items discussed, the recommendations made and the decisions adopted.
2. Within one month of the meeting, the draft minutes shall be submitted by the hosting Head of Delegation to the other Head of Delegation for approval by written procedure.
3. Once approved, the minutes shall be signed in duplicate by the Heads of Delegation, and one original copy shall be kept by each of the Contracting Parties. The Heads of Delegation may decide that signing and exchanging electronic copies satisfies this requirement.
4. The minutes of meetings of the Joint Committee shall be public, unless otherwise requested by one of the Contracting Parties.

Article 7

Written procedure

Where necessary and duly justified, decisions and recommendations of the Joint Committee may be adopted by written procedure. To that end, the Heads of Delegation shall exchange the draft measures on which the opinion of the Joint Committee is requested and those measures may be approved by exchange of correspondence. Either Contracting Party may, however, request that the Joint Committee be convened in order to consider the draft measures.

Article 8
Deliberations

1. The Joint Committee shall make its recommendations and take its decisions on the basis of consensus.
2. Decisions and recommendations of the Joint Committee shall be entitled, respectively, ‘Decision’ and ‘Recommendation’, followed by a serial number, the date of their adoption and an indication of their subject.
3. Decisions and recommendations of the Joint Committee shall be signed by the Heads of Delegation and attached to the minutes.
4. Decisions adopted by the Joint Committee shall be implemented by the Contracting Parties in accordance with their own internal procedures.
5. Decisions adopted by the Joint Committee may be published by the Contracting Parties in their respective official journals. Each Contracting Party may decide on the publication of any other act adopted by the Joint Committee. Each of the Contracting Parties shall keep an original copy of the decisions and recommendations.

Article 9
Working groups

1. The Joint Committee may establish working groups to assist it in its duties. The terms of reference for a working group shall be approved by the Joint Committee and shall be set out in an annex to the decision establishing that working group.

2. Working groups shall be composed of representatives of the Contracting Parties.
3. Working groups shall work under the authority of the Joint Committee, to which they shall report after each of their meetings. They shall not take decisions, but may make recommendations to the Joint Committee.
4. The Joint Committee may decide at any time to abolish any existing working group, to amend their terms of reference or to establish new working groups to assist it in its duties.

Article 10

Use of languages

The official languages of the Joint Committee shall be the official languages of the Contracting Parties.

Article 11

Expenses

1. Each Contracting Party shall bear the expenses they incur as a result of their participation in the meetings of the Joint Committee and of working groups, both with regard to staff, travel and subsistence expenditure and with regard to postal and telecommunications expenditure.
2. The Contracting Party hosting the meeting shall bear expenses relating to the material organisation of that meeting.

Article 12
Amendments to the rules of procedure

The Joint Committee may, at any time, amend these rules of procedure by means of a decision taken in accordance with Article 22 of the Agreement.
