



Council of the European Union  
General Secretariat

Brussels, 14 September 2021

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## COMMUNICATION

### NOTICE OF MEETING AND PROVISIONAL AGENDA

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Contact:	cyber@consilium.europa.eu
Tel./Fax:	+32.2.281.5397 / 4638
Subject:	Horizontal Working Party on cyber issues (attachés format)
Date:	17 September 2021
Time:	9.45
Venue:	COUNCIL JUSTUS LIPSIUS BUILDING Rue de la Loi 175, 1048 BRUSSELS

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**Format: 1+0 (Presidency 1+1)**

Please note the Council's Security Regulations outlined on page 3 and 4 including the need to register all the delegates (1 per Member State) who will participate in the classified item of the meeting - **CONFIDENTIEL UE/EU CONFIDENTIAL** - meaning that the presentation and following discussion will take place in a secured meeting room.

Morning session starting at 09h45

1. **Adoption of the agenda**
2. **Cyber Diplomacy Toolbox** (*CONFIDENTIEL UE / EU CONFIDENTIAL*)
3. **AOB**

\* \* \*

**\*Note:** This meeting will cover information classified *CONFIDENTIEL UE/EU CONFIDENTIAL* please see **item 2** of the agenda. In accordance with the Council's security rules, all delegates present at the discussion of such items must have a **valid personnel security clearance for access to EU classified information at least up to *CONFIDENTIEL UE/EU CONFIDENTIAL* level.**

**A maximum of 1 participant per delegation can attend.**

Delegates should note that in accordance with the Council's Security Rules, only persons with a need-to-know may be admitted to meetings where classified information is to be discussed.

**List of participants**

Delegations are requested to forward to [WP-CYBER@consilium.europa.eu](mailto:WP-CYBER@consilium.europa.eu) **by 15 September 2021 12:00 (Brussels time)** the following details for the delegate taking part in the discussion of these items: **full surname(s), given name, nationality, date of birth** and name of the organisation/institution sending him/her to the meeting.

**Personnel Security Clearance**

In accordance with the Council Decision on the Security Rules for Protecting EU Classified Information (2013/488/EU), all delegates attending those meetings must be in possession of a valid EU security clearance up to the level CONFIDENTIEL UE/EU CONFIDENTIAL.

**No admission** to the discussion of this item will be granted to delegates for whose clearances the GSC Safety and Security Directorate has no record or who cannot present a valid, original personnel security clearance certificate issued by their National Security Authorities or by other competent national authorities.

**Only in case a Personnel Security Clearance Certificate for the delegate concerned has not yet been transmitted to the Security Office, a copy should be sent by National Security Authority or other competent national authority or your organisation's security officer to the following email address, also by 15 September 2021 12:00 (Brussels time)**  
[security.clearances@consilium.europa.eu](mailto:security.clearances@consilium.europa.eu)

**It is in the interest of the participants to ensure that their personnel security clearance has not expired.**

**Please note that certificates sent by the delegates themselves will not be accepted.**

**During the discussion of CONFIDENTIEL UE/EU CONFIDENTIAL items, all electronic devices must be switched off.**

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NB: Council documents are available on Delegates Portal. Room attendants will provide copies on request at the earliest opportunity.

NB: Please send a list of your delegates to this meeting as soon as possible to the email address [access.general@consilium.europa.eu](mailto:access.general@consilium.europa.eu)